



December 23, 2021

**DR. EDGARDO E. TULIN**  
President  
Visayas State University  
Visca, Baybay City, Leyte  
6521

Thru: **DR. BEATRIZ S. BELONIAS**  
Vice-President for Academic Affairs

Dear Dr. Tulin:

Greetings!

This is to recommend **Engr. James Roy P. Lesidan** as Officer-in-Charge of the Department of Physics on December 23, 2021 (Thursday). During this period, I will be on leave because I have an important matter to attend to.

As OIC, Engr. Lesidan is authorized to discharge the functions as department head of the Department of Physics in addition to his present duties and responsibilities as a faculty of the Department of Physics.

I am hoping for your favorable response regarding this matter.

Thank you very much.

Very truly yours,

  
**REV RHIZZA L. AURE**  
Head, DPhys

Conforme:

  
**James Roy P. Lesidan**  
Faculty, DPhys

Noted:

**MA. THERESA P. LORETO**  
Dean, College of Arts and Sciences