



**INDIVIDUAL FACULTY WORKLOAD**

  X   First Semester         Second Semester    SY 2020-2021

NAME OF FACULTY Trishia Jade C. Acilo				ACADEMIC DESIGNATION Instructor					EMPLOYMENT STATUS Substitute			
I. INSTRUCTION												
A. ACTUAL TEACHING						Class Days (X – Lecture; L - Laboratory)						
Time	Crs. No.	Descriptive Title	No. of Hrs.	Units/ Subj	No. of Stud's	M	T	W	TH	F	RM	WLU**
Flexible Class Schedule (synchro nous/asyn chronou s)	Biol22p	Principles of Genetics	3	1	20	L						2.73
Flexible Class Schedule (synchro nous/asyn chronou s)	Biol22p	Principles of Genetics	3	1	25	L						2.40
Flexible Class Schedule (synchro nous/asyn chronou s)	Biol22p	Principles of Genetics	3	1	27	L						2.40
Flexible Class Schedule (synchro nous/asyn chronou s)	Biol22p	Principles of Genetics	3	1	24		L					2.40
Flexible Class Schedule (synchro nous/asyn chronou s)	Biol22p	Principles of Genetics	3	1	15			L				2.40
Flexible Class Schedule (synchro nous/asyn chronou s)	Biol22p	Principles of Genetics	3	1	18				L			2.40
Flexible Class Schedule (synchro nous/asyn chronou s)	Biol22p	Principles of Genetics	3	1	8				L			2.40
Flexible Class Schedule (synchro nous/asyn chronou s)	Biol22p	Principles of Genetics	3	1	6					L		2.40

Flexible Class Schedule (synchronous/asynchronous)	Biol22p	Principles of Genetics	3	1	3				L			2.40		
Flexible Class Schedule (synchronous/asynchronous)	PBre 11	Agricultural Botany	3	1	30		L					2.73		
Flexible Class Schedule (synchronous/asynchronous)	PBre 11	Agricultural Botany	3	1	31			L				2.40		
Flexible Class Schedule (synchronous/asynchronous)	PBre 11	Agricultural Botany	3	1	25				L			2.40		
Flexible Class Schedule (synchronous/asynchronous)	PBre 11	Agricultural Botany	3	1	25	L						2.40		
Flexible Class Schedule (synchronous/asynchronous)	PBre 11	Agricultural Botany	3	1	30				L			2.40		
Flexible Class Schedule (synchronous/asynchronous)	PBre 11	Agricultural Botany	3	1	24					L		2.40		
<b>TOTAL</b>											<b>36.66</b>			
<b>B. STUDENT ADVISING</b> (Thesis/Special Problem/Case Study Teaching, On-the Job Training as requirement for graduation. Mark <b>check</b> if adviser, chairman or member. (Attach separate Sheet if necessary).														
	Names		Adviser	GAC Chair	GAC Mbr.	SRC Chair	SRC Mbr.	WLW						
Graduate	None													
Undergrad														
<b>TOTAL</b>														
<b>II. RESEARCH</b>														
Name of the Project/Study		Involvement	Date Started	End Date	Research Assistant (with/without)	w/o honorarium	WLW							
None														
<b>TOTAL</b>														
<b>III. EXTENSION</b>														
Name of the Project/Activity		Involvement	Date Started	End Date	w/ honorarium	w/o honorarium	WLW							
<b>TOTAL</b>														

IV. RELATED ACTIVITIES		
1. Other Services Needing Close supervision of an adviser	No. of Students	WLU
A. As a Department Head where Thesis, Case Study, Special Problem is conducted		NA
B. Statistician		
C. English Critic		
2. Coordination of Classes (for subjects taught by more than two (2) faculty)		
Subjects (Course No. & Descriptive Title)	No. of Faculty	WLU
		NA
3. Other activities involving students		
A. Co-curricular activities		NA
B. Student counselling		

*\*to be accomplished in 3 copies*

to be accomplished in 5 copies

4. Committee Involvement (C – Chairman; M – Member) (Maximum wlu=5)	Dep	Col	Univ	WLU
Instructional Materials	M			0.1
Personnel	M			0.1
Research and Extension	M			0.1
Equipment	M			0.1
Building and Maintenance	M			0.1
Socials	C			0.2
5. University Project Involvement				
A. Income Generating Project (IGP: maximum wlu=10)				NA
B. Other Projects (Not IGP)				
6. Other Assignment Approved by the University				
a. Dormitory Assistant/ Adviser				0.25
b.				
V. ADMINISTRATIVE RESPONSIBILITIES(maximum wlu=18)				
				NA

SUMMARY OF WORKLOAD			WORKLOAD UNITS
I. INSTRUCTION	Actual Teaching		<b>36.66</b>
	Student Advising		
II. RESEARCH			
III. EXTENSION			
IV. RELATIVE ACTIVITIES	1. Other services needing close supervision of adviser		
	2. Coordination of classes		
	3. Other activities involving students		
	4. Committee involvement		0.7
	5. University Project Involvement		
	6. Other assignment approved by the University		0.25
V. ADMINISTRATIVE RESPONSIBILITIES(maximum wlu=18)			
<b>OVERALL TOTAL</b>			<b>37.61</b>

**I certify in my honor that the information provided therein are true and correct to the best of my knowledge.**

*\*Will be submitted to OVPI in two copies. All WLU are taken from the Guidelines in Determining Faculty Workload.*

*\*\*WLU – Work Load Unit*

**TRISHIA JADE C. ACILO**

*Name and Signature of Faculty*

*Recommending Approval:*

**ROMMEL M. GARRIDO Jr.**

*Department Head*

**VICTOR B. ASIO**

*College Dean*

*Reviewed by:*

**OTHELLO B. CAPUNO**

*Vice President for Research, Extension &  
innovation*

**DILBERTO O. FERRAREN**

*Vice President for Planning Resource  
Generation and External Affairs*

Approved:

**BEATRIZ S. BELONIAS**

*Vice President for Academic Affairs*

*Date: \_\_\_\_\_*

**Vision:**  
**Mission:**

A globally competitive university for science, technology, and environmental conservation.  
Development of a highly competitive human resource, cutting-edge scientific knowledge  
and innovative technologies for sustainable communities and environment.

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**FM-VPI-05**  
v3 05-25-2020

No.