

DATE:

11/12/2025

Dear Sir/Madamme:


I regret to inform you that we will waive our right to serve item number(s)

Item No.	Description
1	Spin mop

of your P.O. # GF-MOOE-2025-09-0670 for the reason that the price increases.

We are sorry for the inconvenience we have given your office and hope to serve your needs again with our available stocks.

Name of Supplier: N.N. ALCALA STORE

(Printed Name and Signature):  **DIVINA I. LIBARDO**