



INTERNATIONAL STUDENTS ADMISSION APPLICATION

INSTRUCTIONS:

1. Fill in the data called for in this form and in the attached Personal History Statement (PHS). Print all entries, preferably typewritten. If some items are not applicable to you, write "NOT APPLICABLE". Do not leave any blank.
2. Present for authentication to the Philippine Embassy / Consulate of your country the 3 official copies of transcript of records. "SEEN AND NOTED" stamp is not acceptable.
3. Return 2 copies of this form to the Office of the Registrar, Visayas State University together with the following documents (except 3h, 3i, 3j and 3k):
 - a. THREE (3) OFFICIAL COPIES OF YOUR TRANSCRIPT OF RECORDS / SCHOLASTIC RECORDS, one (1) original copy and two (2) photocopies authenticated by the Philippine Embassy/Consulate in the applicant's country of origin or legal residence. Official copies bear the original signature and the embossed/stamped seal of the issuing educational institution. The certification on the photocopies must be in original inked signature and seal.
 - b. DIPLOMA OR CERTIFICATE OF GRADUATION. (for newly High School graduate and Graduate School only)
 - c. FIVE (5) ORIGINAL COPIES OF STUDENT'S PERSONAL HISTORY STATEMENT (PHS) duly accomplished and signed by the applicant in English and in national alphabet, accompanied by personal seal, if any, original left and right hand prints on PHS. Each copy provided with 2x2 original latest photograph.
 - d. THREE (3) COPIES OF PROOF OF ADEQUATE FINANCIAL SUPPORT (affidavit of support) to be notarized by a lawyer in the country of origin to cover expenses for the student's accommodation and subsistence, school dues and other incidental expenses during the student's stay in the Philippines. Include Bank Statement.
 - e. ORIGINAL COPY OF BIRTH CERTIFICATE.
 - f. CERTIFICATE OF GOOD MORAL CHARACTER or Letter of References / Recommendation from two (2) former professors from the school last attended.
 - g. Colored student identification (latest) pictures (3 copies 2" x 2" and 3 copies 1" x 1" taken within the last three (3) months.
 - h. THREE (3) PHOTOCOPIES OF PASSPORT PAGES where name, photo, birthdate and birthplace appear and stamp of the latest arrival of the applicant (to be done upon arrival in the Philippines). Original passport will be presented for verification.
 - i. POLICE CLEARANCE CERTIFICATE issued by the National police Authorities in the student's country of origin or legal residence duly authenticated by the Philippine Service Post (Philippine Embassy) having consular jurisdiction over the place.
 - j. QUARANTINE MEDICAL CLEARANCE (to be done in the Bureau of Quarantine upon arrival in the Philippines).
 - k. NATIONAL BUREAU OF INVESTIGATION (NBI) CLEARANCE (to be done upon arrival in the Philippines).
4. Applications that do not meet the above requirements cannot be honored. Please check therefore, if the items required in No. 3 are met.



PLEASE PRINT ALL ENTRIES

Complete Name of Applicant: Haková Anna

Family Name

First Name

Middle Name

Nationality: _____

Place of Birth: Jaroměř, Czech Republic

Date of Birth: 18. 1. 1998

Age: 22

Sex: ☐ Male ☒ Female

Complete Mailing Address in Home Country (Where to contact you):

Moravská 68, Jaroměř 551 01, Czech Republic

Guardian or guarantor of stay upon arrival in the Philippines (If none at the time of filing this application, write in the space below your country embassy or consular office in or nearest Manila, Philippines):

Adam Hykl, Komenského nám. 2, Brno 602 00, Czech Republic

Specific course of study (degree/program) you are applying for (Please refer to attached list of course offerings of the Visayas State University):

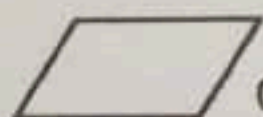
Bachelor in Physical Education

Highest educational attainment (state whether high school graduate, holder of bachelor's degree, master's or doctor's etc.):

high school graduate

APPLICATION FEE: Please remit U.S. \$20.00 or its equivalent payable to Visayas State University to cover the processing and mailing charges together with this form. Without your remittance of the said amount, your application will not be processed. (Personal checks are not accepted)

I enclosed the application fee for U.S. \$ 20.00 with this application in



Cash



Bank Draft



Money Order

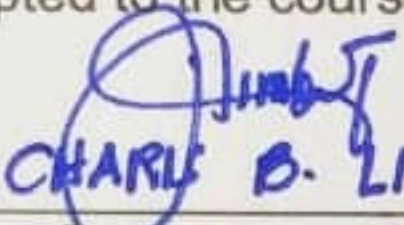


INFORMATION / INSTRUCTION

1. Upon receipt of this application form together with the requirements described in No. 3a – 3f in page 1 of this form, the Visayas State University will issue your Notice of Acceptance (NOAA). The Notice of Acceptance, together with your other records will be forwarded by this University to the Department of Foreign Affairs (DFA) for evaluation furnished to the Commissioner on Higher Education (CHED) and Bureau of Immigration.
2. If your records are in proper order, the DFA approves your application and inform the Philippine Embassy or Consular Office in your country on the issuance of student's visa. The embassy or consular office in your country will then notify you to go their office and secure your student visa to the Philippines. Thus, you are advised to check with the Philippine Embassy or Consular Office in your country from time to time to find out whether your documents have already arrived from the Department of Foreign Affairs of Manila. If the documents have already arrived, you are qualified for issuance of student's visa.
3. Upon notice of interview by the Philippine Embassy / Consular Office in your country you will be required to submit the following documents:
 - a. Original copy of the school's Notice of Acceptance (NOA) containing a clear impression of the school's dry seal, addressed to the student (given to you by the school);
 - b. Police Clearance issued by the National police Authorities in the student's country of origin or legal residence, authenticated by the Philippine Foreign Service Post having consular jurisdiction over the place; and
 - c. Medical Health Certificate issued by an authorized medical practitioner including standard-size chest x-ray.
4. Upon reaching Manila for your study in the Visayas State University (VSU), do not proceed immediately to VSU, Baybay City, Leyte. Secure first the following important documents in Manila.
 - a. Alien Certificate of Registration (ACR); and
 - b. Certificate of Residence for Temporary Students (CRTS) to be secured at: Bureau of Immigration (BI), Manila
5. After securing the foregoing documents, you may proceed to VSU, Baybay City, Leyte and submit the following documents to the Office of the Registrar, upon enrolment:
 - a. Certificate of Residence for Temporary Students (CRTS)
 - b. Alien Certificate of Registration (ACR)
 - c. Passport
6. While in Manila you can request assistance from the Head of VSU Manila Liaison Office in 08 Lourdes Street, Pasay City, Tel. Nos. 521-20-27; 525-68-49.

DO NOT FILL BELOW THIS LINE

After evaluating the applicant's academic records, he/she is therefore considered accepted to the course applied for:


CHARLES B. LIMBO
Department Head

DOCUMENTS CHECK:

Foreign Student In-Charge, Registrar's Office

OTHER REMARKS:

