

## OFFICE OF THE HEAD OF BUDGET

1/F Administration Building
Visca, Baybay City, Leyte, 6521-A PHILIPPINES
Telefax: +63 053 563 7189; Local 1009
Email: budget@vsu.edu.ph
Website: www.vsu.edu.ph

## ADVICE OF SUB-ALLOTMENT

Major Final Output: GASS

Dept./Office/Center: OFFICE OF THE HEAD OF ACCOUNTING

The following allotments are made available in support to programs and projects for the Calendar Year 2021. It is the responsibility of the Department/Office Heads and Center Directors to keep expenditures within the limit of the amounts allotted.

## Breakdown:

 Supplies
 95,551.40

 Travel
 22,429.91

 Semi-Expendable Supplies
 14,018.69

Other Professional Expense

Repair and Maintenance

Fuel 18,000.00

Representation Expense

Other MOOE

Other General Services

TOTAL 150,000.00

Note:

It is advised that you follow the above figure under its corresponding account titles.

Prepared By:

Noted By:

MYRNA S. PANCITO

Head of the Budget Office

LOUELLA C. AMPAC 1/20/2021

**Financial Management Director**