

DAILY TIME RECORD**TABADA, MARIA AURORA TERESITA W.**

(NAME)

For the month of


November 1 - 30, 2025

Official hours for arrival and departure

8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON						SUSPENDED 8:00 am 5:00 pm
4-TUE						SUSPENDED 8:00 am 5:00 pm
5-WED						SEL
6-THU						SEL
7-FRI						SEL
8-SAT						Off
9-SUN						Off
10-MON						SUSPENDED 8:00 am 5:00 pm
11-TUE	8:03	12:41	12:51	6:30	3mins	7hrs 57mins
12-WED						OB
13-THU						OB
14-FRI						OB
15-SAT						Off
16-SUN						Off
17-MON	8:20	12:23	12:51	6:26	20mins	7hrs 40mins
18-TUE						SLP
19-WED	9:07	12:08	12:45	8:49	1hr 7mins	6hrs 53mins
20-THU	8:16	12:29	12:33	3:47	1hr 29mins	6hrs 31mins
21-FRI						SEL
22-SAT						Off
23-SUN						Off
24-MON						OB
25-TUE						OB
26-WED						OB
27-THU						OB
28-FRI						OB
29-SAT						Off
30-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


MARIA AURORA TERESITA W. TABADA

VERIFIED as to prescribed office hours


MARIANE U. DELA PEÑA

Department Head
Gender and Development