

November 17, 2025

Dr. Prose Ivy G. Yepes
President
Visayas State University

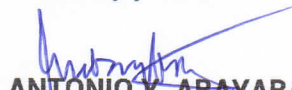
Dear Dr. Yepes:

I hope this message finds you well. I am respectfully requesting your kind approval for the monetization of 100 days of my accumulated leave credits for Calendar Year 2025. The proceeds from this request will be used to cover the medical expenses related to my wife's ongoing treatment.

As you may know, she has been diagnosed with a Nodular Nontoxic Goiter and Papillary Thyroid Cancer, confirmed through a Fine-Needle Aspiration Biopsy (FNAB). She underwent a complete thyroidectomy in March 21, 2025 and received radioactive iodine (RAI) treatment in May 6, 2025. Following these procedures, she is required to undergo additional diagnostic tests and continue with regular post-RAI checkups with her attending physician.


I sincerely appreciate your understanding and support regarding this request, as it will greatly help us manage the financial challenges during this difficult time.

Sincerely yours,



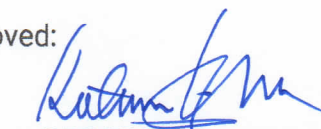
ANTONIO Y. ABAYABAY
Admin. Aide VI

Noted:



MARISEL A. LEORNA
Director

Approved:



PROSE IVY G. YEPES
President