CS Form No. 212
Revised 2017

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes [ ] and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	ROMERO		
FIRST NAME	JHAYSON	NAME EXTENSION (JR., SR)	
MIDDLE NAME	ZABATE		
3. DATE OF BIRTH (mm/dd/yyyy)	12/08/1997	16. CITIZENSHIP	Pls. indicate country: PHILIPPINES
4. PLACE OF BIRTH	ISABEL LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	MALE		
6 CIVIL STATUS	SINGLE	17. RESIDENTIAL ADDRESS	SABANG (House/Block/Lot No.) / Street; MARVEL (Subdivision/Village) / Barangay; ISABEL (City/Municipality) / LEYTE (Province)
7. HEIGHT (m)	1.55		
8. WEIGHT (kg)	55	ZIP CODE	
9. BLOOD TYPE	A+	18. PERMANENT ADDRESS	SABANG (House/Block/Lot No.) / Street; MARVEL (Subdivision/Village) / Barangay; ISABEL (City/Municipality) / LEYTE (Province)
10. GSIS ID NO.	N/A		
11. PAG-IBIG ID NO.	1212-2548-1300		
12. PHILHEALTH NO.	13-0502007093	ZIP CODE	6539
13. SSS NO.	06-4124661-8	19. TELEPHONE NO.	N/A
14. TIN NO.	751-569-695-000	20. MOBILE NO.	0933-590-4136 / 0953-245-8134
15. AGENCY EMPLOYEE NO.		21. E-MAIL ADDRESS (if any)	eronz0812@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A		N/A	N/A
OCCUPATION	N/A		N/A	N/A
EMPLOYER/BUSINESS NAME	N/A		N/A	N/A
BUSINESS ADDRESS	N/A		N/A	N/A
TELEPHONE NO.	N/A		N/A	N/A
24. FATHER'S SURNAME	ROMERO		N/A	N/A
FIRST NAME	NORMAN	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	ROJAS		N/A	N/A
25. MOTHER'S MAIDEN NAME			N/A	N/A
SURNAME	ZABATE		N/A	N/A
FIRST NAME	PETRONIA		N/A	N/A
MIDDLE NAME	TABELON		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE From	PERIOD OF ATTENDANCE To	HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
ELEMENTARY	ISABEL CENTRAL SCHOOL		2004	2010		2010	
SECONDARY	ISABEL NATIONAL COMPREHENSIVE SCHOOL		2010	2014		2014	
VOCATIONAL / TRADE COURSE	N/A						
COLLEGE	VISAYAS STATE UNIVERSITY - ISABEL	BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY (BSIT)	2014	2019		2019	
GRADUATE STUDIES	N/A						

(Continue on separate sheet if necessary)

SIGNATURE		DATE	10/10/2025

IV. CIVIL SERVICE ELIGIBILITY

27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
CERTIFIED TESDA COMPUTER SYSTEM SERVICING (CSS) NC-II PROFESSIONAL	N/A	MAY 2019	ABUCAY, TACLOBAN, CITY, LEYTE		2029-12-11
DRIVER LICENSE	N/A	OCTOBER 2023	ORMOC CITY, LEYTE		2026-12-08
CAREER SERVICE SUB-PROFESSIONAL	83.59	MARCH 2, 2025	NEW ORMOC CITY NATIONAL HIGH SCHOOL, ORMOC CITY, LEYTE		N/A

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
From	To						
01/01/2024	PRESENT	Data Entry Machine Operator I (DEMO I)	Visayas State University Isabel	18,703/month		Job Order	Yes
01/01/2023	12/31/2023	Computer Programmer I	Visayas State University Isabel	27,250.00 /month		Job Order	Yes
07/01/2022	12/31/2022	Data Entry Machine Operator I (DEMO)	Visayas State University Isabel	17,250/month		Job Order	Yes
01/01/2020	6/31/2022	Administrative Aide I	Visayas State University Isabel	9,961/month		Job Order	Yes
08/09/2019	12/31/2019	Administrative Aide I	Visayas State University Isabel	9,180/month		Job Order	Yes
01/08/2018	03/31/2019	Team Leader	ALPHABETSOUP INC.	3,360/month		Contract	No
04/06/2018	10/08/2018	Technical Area	PC TOOLS COMPUTER SERVICES	N/A		OJT	No

(Continue on separate sheet if necessary)

SIGNATURE		DATE	10/10/2025

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29. NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
	From	To		
RED CROSS	12/01/2023	Present	8.0	VOLUNTEER

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
	From	To			
DRRM WEBINAR "EMERGENCY PREPAREDNESS & SAFETY MANAGEMENT IN THE WORKPLACE"	08/06/2021	08/06/2021	4		OFFICE OF CIVIL DEFENSE & NATIONAL DISASTER RISK REDUCTION & MANAGEMENT COUNCIL
PYTHON PROGRAMMING ESSENTIALS COURSE TRAINING	09/06/2021	09/17/2021	40		DEPARTMENT OF INFORMATION AND COMMUNICATIONS TECHNOLOGY (DICT)
LIBRARY TECHNOLOGIES AND ACCESS TO RESOURCES	11/17/2021	11/17/2021	4		DEPARTMENT OF INFORMATION AND COMMUNICATIONS TECHNOLOGY (DICT)
INTERNET MEDIA AND INFORMATION LITERACY	03/29/2022	03/29/2022	4		DEPARTMENT OF INFORMATION AND COMMUNICATIONS TECHNOLOGY (DICT)
SECURING ONLINE PRESENCE EMPOWERING WOMEN	03/08/2022	03/08/2022	4		DEPARTMENT OF INFORMATION AND COMMUNICATIONS TECHNOLOGY (DICT) - CYBERSECURITY BUREAU
AWARENESS-SEMINAR ON DATA PRIVACY ACT OF 2012 (RA 10173), PRIVACY IMPACT ASSESSMENT (PIA) AND RA 11032 EASE OF DOING BUSINESS ACT OF 201	11/17/2023	11/17/2023	8		VISAYAS STATE UNIVERSITY ISABEL
HRIS SOFTWARE ONBOARDING	12/06/2023	12/06/2023	8		VISAYAS STATE UNIVERSITY MAIN CAMPUS

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
COMPUTER LITERATE	N/A	N/A
FORMATTING		
ENCODING		
PROGRAMMING		

(Continue on separate sheet if necessary)

SIGNATURE		DATE	10/10/2025

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be apppointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	If YES, give details: _____
35. a. Have you ever been found guilty of any administrative offense?	If YES, give details: _____
b. Have you been criminally charged before any court?	If YES, give details: Date Filed: _____ Status of Case/s: _____
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	If YES, give details: _____
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	If YES, give details: _____
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?	If YES, give details: _____
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	If YES, give details: _____
39. Have you acquired the status of an immigrant or permanent resident of another country?	If YES, give details (country): _____
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	If YES, please specify: _____ If YES, please specify ID No: _____ If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
CATHERINE L. CHAN	**ISABEL, LEYTE**	**0919-085-2480**
GINA A. ELLORIMO	**ISABEL, LEYTE**	**0919-085-2487**
FE DAPHNEY C. RAMOS	**ISABEL, LEYTE**	**0919-002-0951**

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) *PLEASE INDICATE ID Number and Date of Issuance*	
Government Issued ID:	**National ID**
ID/License/Passport No.:	**6108-6375-4859-1842**
Date/Place of Issuance:	**08/07/2022**

Signature (Sign inside the box)

10/10/2025

Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this October 10,2025 , affiant exhibiting his/her validly issued government ID as indicated above.

CATHERINE L. CHAN

Chancellor

Person Administering Oath