## **PERSONAL DATA SHEET**

VARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filling of administrative/criminal case/s against the person									
NAKNING: Any misrepresentation made in the Personal Data Sneet and the Work Experience Sneet snall cause the filling of administrative/criminal case/s against the person concerned. READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.									
rint legibly. Tick appropriate boxes (	) and use separate sheet if necessary. Indicate N	• •			1. CS ID No.		(Do not fill up. I	For CSC use only)	
. PERSONAL INFORMATIOI									
2. SURNAME	MUTYA				NAME EXTENSION ( IR	SR)			
FIRST NAME	RESIE NAME EXTENSION (JR., SR)								
	CABANTOC			7					
3. DATE OF BIRTH (mm/dd/yyyy)	12/16/1999	16. CITIZENSHIP	Filipino Dual Citizenship					ization	
4. PLACE OF BIRTH	CAPOOCAN, LEYTE	If holder of dual citizen	enship,			Pls. indicate country:			
5. SEX	Male Female	please indicate the de	etails.			▼			
6 CIVIL STATUS	✓ Single Married Widowed Separated Other/s:	ed House/Bli PUROK M		se/Block/Lot No.			MELGAR ST. Street  BLACION ZONE II  Barangay		
7. HEIGHT (m)	1.52 m		CAPOO		APOOCAN			Barangay LEYTE	
8. WEIGHT (kg)	53 kg	ZIP CODE	G	ty/Municipality		6530	Province		
9. BLOOD TYPE	A+	18. PERMANENT ADDRESS	N/A PO				BLACION ZONE I	II .	
0. GSIS ID NO.	N/A						Street BLACION ZONE I	II .	
1. PAG-IBIG ID NO.	121306911516		Subdivision/Village  CAPOOCAN  City/Municipality				Barangay  LEYTE  Province		
2. PHILHEALTH NO.	130255516737	ZIP CODE	6530						
3. SSS NO.	06-4459467-1	19. TELEPHONE NO.				N/A			
4. TIN NO.	628-120-126	20. MOBILE NO.		+639658846654					
5. AGENCY EMPLOYEE NO.	EFTI 6530	21. E-MAIL ADDRESS (if any)	resiecmutya@gmail.com						
I. FAMILY BACKGROUND									
2. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)				DATE OF BIRT	TH (mm/dd/yyyy)	
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A			N/A		I/A	
MIDDLE NAME	N/A		N/A				N/A		
OCCUPATION	N/A		N/A				N/A		
EMPLOYER/BUSINESS NAME	N/A		N/A				N/A		
BUSINESS ADDRESS	N/A		N/A				N/A		
TELEPHONE NO.	N/A	N/A			N/A	N/A			
4. FATHER'S SURNAME	MUTYA					JUNE 10, 1960		10, 1960	
FIRST NAME	ROGELIO	NAME EXTENSION (JR., SR)							
MIDDLE NAME	ARCOSEBA								
5. MOTHER'S MAIDEN NAME									
SURNAME	CABANTOC		OCTOBER 16, 19					R 16, 1966	
FIRST NAME	ELSA								
MIDDLE NAME	DA-ANG (Continue on separate sheet if necessary)								
II. EDUCATIONAL BACKGF	ROUND								
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGRE (Write in full)	E/COURSE	PERIOD OF A	ATTENDANCE To	HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED	
ELEMENTARY	CAPOOCAN CENTRAL SCHOOL	ELEMENTARY		JUNE, 2006	APRIL, 2012	GRADUATED	2012	N/A	
SECONDARY	ASUNCION S. MELGAR NATIONAL HIGH SCHOOL	SENIOR HIGH SCHOOL	OL	JUNE, 2012	APRIL, 2018	GRADUATED	2018	ACADEMIC HONOR	
VOCATIONAL / TRADE COURSE	N/A	N/A		N/A	N/A	N/A	N/A	N/A	
COLLEGE	VISAYAS STATE UNIVERSITY - MAIN CAMPUS	BACHELOR OF SCIENCE IN A	GRIBUSINESS	AUGUST, 2018	AUGUST, 2022	GRADUATED	2022	COLLEGE SCHOLAR	
GRADUATE STUDIES	N/A	N/A		N/A	N/A	N/A	N/A	N/A	
SIGNATURE	- (C	ssary)	<b>DATE</b> DECE			CEMBER 11, 2025			

IV. CIVIL SERVICE ELIGIBILITY									
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE		RATING	DATE OF EXAMINATION /	PLACE OF EXAMINATION / CO		RMENT	LICENSE (if a	oplicable)  Date of	
BAF	BARANGAY ELIGIBILITY / DRIVER'S LICENSE		(If Applicable)	CONFERMENT  NOVEMBER 12-14,				NUMBER	Validity
	RA 1080		77.5	2025	TACLOB	TACLOBAN, CITY		0047180	DECEMBER 16, 2028
CARE	CAREER SERVICE PROFESSIONAL		80.3	MARCH 26, 2023	TACLOB	TACLOBAN, CITY			N/A
	DRIVER'S LICENSE		N/A	JUNE 7, 2023	CARIGAF		H09-23-001022	DECEMBER 16, 2027	
			(Con	ntinue on separate sheet	if necessary)				
(Include priva		nt. Start from your recent	work) Description	of duties should be	indicated in the attached	Work Expe			
	SIVE DATES n/dd/yyyy)	POSITION TI			ENCY / OFFICE / COMPANY	MONTHLY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP	STATUS OF	GOV'T SERVICE
From	То	(Write in full/Do not	appreviate)	(Write in full	/Do not abbreviate)	SALARY	(Format "00-0")/ INCREMENT	APPOINTMENT	(Y/ N)
JUNE 29, 2023	PRESENT	STATION H	EAD	SEAOIL PI	HILIPPINES INC.	P11,820.00	N/A	PERMANENT	NO
			(Con	ntinue on separate sheet		<u> </u>			
SIGNATURE		tifewya		DATE	<b>DECEMBER 11, 2025</b> CS FORM 212 (Revised 2017), Page 2 of 4				

VI. VOLUNI	TARY WORK OR INVOLVEMENT I	N CIVIC / NON-GOVERNMENT /	PEOPLE / VO	DLUNTARY O	RGANIZATIOI	V/S		
29. NAME & ADDRESS OF ORGANIZATION			INCLUSIVE DATES (mm/dd/yyyy)			DOGITION (MATHET OF WORK		
(Write in full)			From To		NUMBER OF HOURS	POSITION / NATURE OF WORK		
TERRISTRIAL AND AQUATIC RESTORATIONS BY STUDENTS IMMERSED IN ENVIRONMENTAL REFORMS				AUGUST 12, 2022	N/A	OFFICIAL MEMBER		
PARISH PASTORAL COUNCIL FOR RESPONSIBLE VOTING				MAY 5, 2019	112 HOURS	INFORMATION DESK VOLUNTEER		
VII. LEARN	IING AND DEVELOPMENT (L&D) I		tinue on separate s					
	(/			DATES OF		Type of LD		
30. TI	TLE OF LEARNING AND DEVELOPMENT INTE (Write in full)		ATTEN	DANCE d/yyyy) To	NUMBER OF HOURS	( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)	
TRAINING ON	SIMPLIFIED BOOKKEEPING FOR NON A	ACCOUNTANTS		SEPTEMBER 17,	8 HOURS	FOUNDATION	NEGOSYO CENTER - CAPOOCAN, LEYTE	
VIII OTHE	R INFORMATION	(Con	tinue on separate s	sheet if necessary	)			
VIII. OTHER	RINFORMATION	NON	ACADEMIC DISTIN	ICTIONS / DECOG	NITION		MEMBERSHIP IN ASSOCIATION/ORGANIZATION	
31.	SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)					33. (Write in full)	
	N/A	N/A					N/A	
		(Con	tinue on separate s	sheet if necessary	)			
SIGNATURE			tya			ATE	DECEMBER 11, 2025	

34. Are you related by consanguinity or affinity to the appointin chief of bureau or office or to the person who has immediat Bureau or Department where you will be apppointed,							
a. within the third degree?	a. within the third degree?						
b. within the fourth degree (for Local Government Unit - Ca	If YES, give details	NO :					
35. a. Have you ever been found guilty of any administrative of	fense?	YES NO If YES, give details:					
b. Have you been criminally charged before any court?	YES V NO If YES, give details: Date Filed: Status of Case/s:						
36. Have you ever been convicted of any crime or violation of a any court or tribunal?	YES NO If YES, give details:						
37. Have you ever been separated from the service in any of the dropped from the rolls, dismissal, termination, end of term, the public or private sector?		YES / NO If YES, give details:					
38. a. Have you ever been a candidate in a national or local ele Barangay election)?	ection held within the last year (except	YES V NO If YES, give details:					
b. Have you resigned from the government service during t election to promote/actively campaign for a national or loca	YES NO If YES, give details:						
39. Have you acquired the status of an immigrant or permanen	YES NO If YES, give details (country):						
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Ma	agna Carta for Disabled Persons (RA 7277):						
and (c) Solo Parents Welfare Act of 2000 (RA 8972), pleas							
Are you a member of any indigenous group?	YES If YES, please specify:	✓ NO					
b. Are you a person with disability?		YES V NO  If YES, please specify ID No:					
c. Are you a solo parent?	YES If YES, please specify	✓ NO					
41. REFERENCES (Person not related by consanguinity or affinity to applica	nt /appointee)						
NAME	ADDRESS	TEL. NO.					
EDITH CHERRA SILAWAN	ISABEL, LEYTE	9651567429					
EDENBELYN G. AMADOR	CAPOOCAN, LEYTE	9287373637					
JHONNABEL MAGAN	ORMOC CITY, LEYTE	9616064935					
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein.  agree that any misrepresentation made in this document and its attachments shall cause the filling of administrative/criminal case/s against me.							
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)  PLEASE INDICATE ID Number and Date of Issuance							
Government Issued ID: DRIVER'S LICENSE							
ID/License/Passport No.: H09-23-001022	ox)						
Date/Place of Issuance: JUNE 7, 2023/LTO CARIGARA, LEYTE		Right Thumbmark					
SUBSCRIBED AND SWORN to before me this, affiant exhibiting his/her validly issued government ID as indicated above.							
	1						