

DAILY TIME RECORD  
MAGNO, JESUSA M.  
(NAME)

For the month of  
October 1 - 31, 2025  
Official hours for arrival and departure  
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED						Absent
2-THU						Absent
3-FRI						Absent
4-SAT						Off
5-SUN						Off
6-MON	7:36	12:29	12:30		4hrs	4hrs
7-TUE	7:55	12:00	12:01		4hrs	4hrs
8-WED						Absent
9-THU						Absent
10-FRI						SUSPENDED 12:00 pm 11:59 pm
11-SAT						Off
12-SUN						Off
13-MON	7:36	12:03	12:04	5:04		9hrs 27mins
14-TUE	7:53	12:01	12:02		3hrs 52mins	4hrs 8mins
15-WED	8:05	12:29	12:30		3hrs 36mins	4hrs 24mins
16-THU	8:07	12:07	12:11	5:04		8hrs 53mins
17-FRI	8:04	12:14	12:15		3hrs 50mins	4hrs 10mins
18-SAT						Off
19-SUN						Off
20-MON						Holiday
21-TUE	7:55		7:55		8hrs	
22-WED		12:02	12:03	5:05	4hrs	4hrs
23-THU		12:10	12:13		8hrs	
24-FRI						Absent
25-SAT						Off
26-SUN						Off
27-MON		12:32	12:33		8hrs	
28-TUE						Absent
29-WED						Absent
30-THU						Absent
31-FRI						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

JESUSA M. MAGNO

VERIFIED as to prescribed office hours

CHRISTIAN VIE P. BALDONADO  
Department Head  
Faculty of Nursing

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