

DAILY TIME RECORD
ECLAVIA, DIANA R.

(NAME)

For the month of
May 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-THU						OB
2-FRI						OB
3-SAT						OB
4-SUN						Off
5-MON	7:32	12:04	12:06	5:00		8hrs
6-TUE	7:34	12:03	12:07	5:00		8hrs
7-WED	7:49	12:11	12:13	5:00		8hrs
8-THU	7:58	12:04	12:07	5:06		8hrs
9-FRI	7:53	12:00	12:06	5:01		8hrs
10-SAT						Off
11-SUN						Off
12-MON						Holiday
13-TUE	7:55	12:01	12:06	5:01		8hrs
14-WED	7:51	12:07	12:11	5:01		8hrs
15-THU	7:59	12:04	12:11	5:01		8hrs
16-FRI						SL
17-SAT						Off
18-SUN						Off
19-MON	7:53	12:04	12:08	5:11		9hrs 14mins
20-TUE	7:52	12:07	12:19	5:10		9hrs 6mins
21-WED	8:00	12:01	12:03	5:05		9hrs 3mins
22-THU	7:54	12:07	12:10	5:04		9hrs 7mins
23-FRI	7:56	12:10	12:12	5:08		9hrs 10mins
24-SAT						Off
25-SUN						Off
26-MON	7:49	12:10	12:13	5:01		8hrs
27-TUE	7:41	12:06	12:09	5:15		8hrs
28-WED	7:57	12:08	12:10	5:01		8hrs
29-THU	7:51	12:27	12:29	5:03		8hrs
30-FRI	7:50	12:04	12:31	5:01		8hrs
31-SAT						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

DIANA R. ECLAVIA

VERIFIED as to prescribed office hours

CHRISTIAN VIE P. BALDONADO

Department Head
Faculty of Nursing

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