

DAILY TIME RECORD
DAG-UMAN, MICHAEL D.
(NAME)

For the month of
November 1 - 30, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON						SUSPENDED 8:00 am 5:00 pm
4-TUE						SUSPENDED 8:00 am 5:00 pm
5-WED	8:00	12:05	12:30	5:10		8hrs
6-THU	7:50	12:10	1:00	5:04		8hrs
7-FRI	7:40	12:00	1:00	5:04		8hrs
8-SAT						Off
9-SUN						Off
10-MON						SUSPENDED 8:00 am 5:00 pm
11-TUE	8:14	12:01	12:47	5:04	14mins	7hrs 46mins
12-WED	7:49	12:12	12:28	5:06		8hrs
13-THU	7:40	12:00	12:26	5:00		8hrs
14-FRI	7:50	12:01	12:40	5:02		8hrs
15-SAT						Off
16-SUN						Off
17-MON	8:03	12:06	12:44	5:05	3mins	7hrs 57mins
18-TUE	8:00	12:20	12:50	5:00		8hrs
19-WED	8:01	12:22	12:37	5:08	1min	7hrs 59mins
20-THU	8:07	12:15	12:39	5:04	7mins	7hrs 53mins
21-FRI	8:00	12:49	12:57	5:10		8hrs
22-SAT						Off
23-SUN						Off
24-MON	7:20	12:20				4hrs
						SUSPENDED 12:01 pm 11:59 pm
25-TUE	8:04	12:17	12:38	5:04	4mins	7hrs 56mins
26-WED	8:09	12:00	1:05	5:05	14mins	7hrs 46mins
27-THU	7:54	12:32	12:43	5:00		8hrs
28-FRI	8:02	12:01	12:52	5:01	2mins	7hrs 58mins
29-SAT						Off
30-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

MICHAEL D. DAG-UMAN

VERIFIED as to prescribed office hours

MAGDALENE C. UNAJan

Department Head
Department of Computer Science and Technology

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