

DAILY TIME RECORD
CREER, JONNA G.
(NAME)

For the month of
November 1 - 30, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON						Absent
4-TUE						Absent
5-WED						Absent
6-THU	8:01	12:04	12:49	5:03	1min	7hrs 59mins
7-FRI	7:45	12:04	12:46		4hrs	4hrs
8-SAT						Off
9-SUN						Off
10-MON						Absent
11-TUE	7:37	12:03	12:52		4hrs	4hrs
12-WED	7:44	12:03	12:56	5:03		8hrs
13-THU						Absent
14-FRI	8:12	12:02	1:04	5:03	16mins	7hrs 44mins
15-SAT						Off
16-SUN						Off
17-MON	7:51	12:05	12:54	5:02		8hrs
18-TUE						Absent
19-WED	7:54	12:02	1:05	5:03	5mins	7hrs 55mins
20-THU		12:03		4:06	8hrs	
21-FRI						Absent
22-SAT						Off
23-SUN						Off
24-MON		12:04			8hrs	
25-TUE				5:03	8hrs	
26-WED		12:03	12:58	5:04	4hrs	4hrs
27-THU		12:02	1:04	5:04	4hrs 4mins	3hrs 56mins
28-FRI	7:41	12:03	12:52	7:37		8hrs
29-SAT						Off
30-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

JONNA G. CREER

VERIFIED as to prescribed office hours

QUENSTEIN D. LAUZON

Head
Office of the Chancellor

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