

DAILY TIME RECORD
DE LOS SANTOS, JANET ALEXIS A.
(NAME)

For the month of
May 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-THU						Holiday
2-FRI						CDO
3-SAT						Off
4-SUN						Off
5-MON						CDO
6-TUE	8:00	12:01	12:05	5:16		8hrs
7-WED	7:48	12:03	12:06	5:04		8hrs
8-THU						OB
9-FRI						OB
10-SAT						OB
11-SUN						Off
12-MON						Holiday
13-TUE	7:41	12:10	12:15	10:52		8hrs
14-WED	7:44	12:06	12:07	5:01		8hrs
15-THU	7:48	12:04	12:11	5:01		8hrs
16-FRI						CDO
17-SAT						Off
18-SUN						Off
19-MON						CDO
20-TUE	7:53	12:17	12:18	5:03		9hrs 9mins
21-WED	7:52	12:07	12:08	5:07		9hrs 14mins
22-THU	7:55	12:04	12:06	5:04		9hrs 7mins
23-FRI	7:40	12:04	12:06	5:06		9hrs 24mins
24-SAT						Off
25-SUN						Off
26-MON						OB
27-TUE						OB
28-WED						OB
29-THU						OB
30-FRI	7:49	12:28	12:30	5:03		8hrs
31-SAT						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

JANET ALEXIS A. DE LOS SANTOS

VERIFIED as to prescribed office hours

CHRISTIAN VIE P. BALDONADO

Department Head
Faculty of Nursing

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