

DAILY TIME RECORD
CALDA, MICHELLE A.
(NAME)

For the month of
May 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-THU						OB
2-FRI						OB
3-SAT						OB
4-SUN						Off
5-MON	7:59	12:01	12:02	5:14		8hrs
6-TUE	8:00	12:37	12:39	5:13		8hrs
7-WED	7:57	12:00	12:06	5:39		8hrs
8-THU	8:00	12:07	12:08	5:06		8hrs
9-FRI	7:56	12:00	12:02	5:00		8hrs
10-SAT						Off
11-SUN						Off
12-MON						Holiday
13-TUE	7:37	12:54	12:57	5:00		8hrs
14-WED	7:54	12:11	12:56	5:02		8hrs
15-THU	7:57	12:02	12:04	5:30		8hrs
16-FRI	7:57	12:02	12:12	5:00		8hrs
17-SAT						Off
18-SUN						Off
19-MON						SOL
20-TUE						SLP
21-WED						SLP
22-THU						SLP
23-FRI						VL
24-SAT						Off
25-SUN						Off
26-MON						SOL
27-TUE						SOL
28-WED						SOL
29-THU						SOL
30-FRI						SOL
31-SAT						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

MICHELLE A. CALDA

VERIFIED as to prescribed office hours

CHRISTIAN VIE P. BALDONADO

Department Head
Faculty of Nursing

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