

DAILY TIME RECORD

ACOB, JOEL REY U.

(NAME)

For the month of
April 1 - 30, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-TUE						OB
2-WED						OB
3-THU						OB
4-FRI	8:11	12:08	12:09	5:12	11mins	7hrs 49mins
5-SAT						Off
6-SUN						Off
7-MON	7:41	12:06	12:09	5:37		8hrs
8-TUE	7:55	12:17	12:20	5:10		8hrs
9-WED						Holiday
10-THU	7:52	12:03	12:08	5:44		8hrs
11-FRI	7:58	12:06	12:09	5:17		8hrs
12-SAT						Off
13-SUN						Off
14-MON	8:05	12:03	12:07	5:17	5mins	7hrs 55mins
15-TUE						SL
16-WED	8:12	12:58	8:12			3hrs 48mins SUSPENDED 12:00 pm 11:59 pm
17-THU						Holiday
18-FRI						Holiday
19-SAT						Off
20-SUN						Off
21-MON	7:47	12:03	12:05	5:04		8hrs
22-TUE	7:30	12:01	12:16	5:16		8hrs
23-WED	7:58	12:12	12:16	5:07		8hrs
24-THU						SL
25-FRI						SL
26-SAT						Off
27-SUN						Off
28-MON						101ST VSU ANNIVERSARY
29-TUE						OB
30-WED						101ST VSU ANNIVERSARY

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

JOEL REY U. ACOB

VERIFIED as to prescribed office hours

PROSE IVY G. YEPES

President
Office of the President

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