

DAILY TIME RECORD

ACOB, JOEL REY U.

(NAME)

For the month of  
January 1 - 31, 2025  
Official hours for arrival and departure  
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED						Holiday
2-THU	7:47	12:12	12:14	5:24		8hrs
3-FRI	8:10	12:09	12:10	5:12	10mins	7hrs 50mins
4-SAT						Off
5-SUN						Off
6-MON	7:48	12:13	12:18	6:01		8hrs
7-TUE	8:16	12:23	12:26	6:48	16mins	7hrs 44mins
8-WED	7:39	12:12	12:14	5:11		8hrs
9-THU						SL
10-FRI	9:05	12:06	12:09	5:04	1hr 5mins	6hrs 55mins
11-SAT						Off
12-SUN						Off
13-MON	8:05	12:13	12:21	5:26	5mins	7hrs 55mins
14-TUE	8:04	1:06	1:07	5:03	11mins	7hrs 49mins
15-WED	7:56	12:05	12:08	5:27		8hrs
16-THU	8:54	12:05	12:19	5:06	54mins	7hrs 6mins
17-FRI	7:51	12:06	12:10	5:15		8hrs
18-SAT						Off
19-SUN						Off
20-MON	7:39	12:07	12:12	5:15		8hrs
21-TUE	8:00	12:02	12:03		4hrs	4hrs
22-WED	8:02	12:05	12:07	5:23	2mins	7hrs 58mins
23-THU	7:40	12:04	12:06	5:10		8hrs
24-FRI						SLP
25-SAT						Off
26-SUN						Off
27-MON	7:52	12:12	12:23	5:10		8hrs
28-TUE	7:27	12:09	12:10	5:12		8hrs
29-WED						Holiday
30-THU						OB
31-FRI	8:03	12:06	12:09	5:16	3mins	7hrs 57mins

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

JOEL REY U. ACOB

VERIFIED as to prescribed office hours

PROSE IVY G. YEPES

President  
Office of the President

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