

DAILY TIME RECORD
POSAS, EDGAR P.
(NAME)

For the month of
October 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED			3:19	11:59		8hrs
2-THU			3:18	11:59		8hrs
3-FRI						Off
4-SAT						Off
5-SUN			3:23	11:59		8hrs
6-MON			3:14	11:59		8hrs
7-TUE			3:24	11:59		8hrs
8-WED			3:28	11:59		8hrs
9-THU	7:19	12:00	12:01	4:01		8hrs
10-FRI	7:23	12:00	12:01	4:01		8hrs SUSPENDED 12:00 pm 11:59 pm
11-SAT	7:17	12:00	12:01	4:02		8hrs
12-SUN						Off
13-MON						Off
14-TUE						Off
15-WED						Off
16-THU	7:25	12:00	12:01	4:01		8hrs
17-FRI	12:00	8:01				8hrs
18-SAT	12:00	8:05				8hrs
19-SUN	12:00	8:01				8hrs
20-MON						Off
21-TUE						BUILDING A CULTURE OF SAFETY: PREPAREDNESS AGAINST DISASTERS, THREATS AND RISKS
22-WED	12:00	8:01				8hrs
23-THU	12:00	8:03				8hrs
24-FRI	12:00	8:01				8hrs
25-SAT			3:13	11:59		8hrs
26-SUN			3:13	11:59		8hrs
27-MON			3:23	11:59		8hrs
28-TUE						Off
29-WED			3:20	11:59		8hrs
30-THU			3:16	11:59		8hrs
31-FRI						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

EDGAR P. POSAS

VERIFIED as to prescribed office hours

No active Head. Please contact department clerk to assign head

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