

DAILY TIME RECORD
PATINDOL, TEOFANES A.

(NAME)

For the month of
November 1 - 30, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON						SUSPENDED 8:00 am 5:00 pm
4-TUE						SUSPENDED 8:00 am 5:00 pm
5-WED						Absent
6-THU						Absent
7-FRI						Absent
8-SAT						Off
9-SUN						Off
10-MON						SUSPENDED 8:00 am 5:00 pm
11-TUE		12:03	12:20	5:10	5hrs	4hrs
12-WED	6:49	12:18	12:21	5:14		9hrs 1min
13-THU	6:58	12:00	12:56	5:12		9hrs
14-FRI	6:58	12:02	12:17	2:39		6hrs
15-SAT						Off
16-SUN						Off
17-MON						Absent
18-TUE	6:33	12:01	12:21	5:01		9hrs
19-WED						SEL
20-THU						SEL
21-FRI						SEL
22-SAT						Off
23-SUN						Off
24-MON						SUSPENDED 12:01 pm 11:59 pm
25-TUE						Absent
26-WED						Absent
27-THU						Absent
28-FRI						Absent
29-SAT						Off
30-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

TEOFANES A. PATINDOL

VERIFIED as to prescribed office hours

RENEZITA S. COME

Dean
Faculty of Forestry and Environmental Science

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