

DAILY TIME RECORD

ABAMO, LORNA B.

(NAME)

For the month of

November 1 - 30, 2025

Official hours for arrival and departure

8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON						SUSPENDED 8:00 am 5:00 pm
4-TUE						SUSPENDED 8:00 am 5:00 pm
5-WED	7:58	12:00			4hrs	4hrs
6-THU			1:00	5:05	4hrs	4hrs
7-FRI	7:55	12:10	2:45	5:00	1hr 45mins	6hrs 15mins
8-SAT						Off
9-SUN						Off
10-MON						SUSPENDED 8:00 am 5:00 pm
11-TUE	8:00	12:01	12:32	5:08		8hrs
12-WED						SEL
13-THU	7:52	12:04	12:08	5:12		8hrs
14-FRI	8:02	12:03	12:08	5:07	2mins	7hrs 58mins
15-SAT						Off
16-SUN						Off
17-MON	7:58	12:05	12:12	5:08		8hrs
18-TUE	7:59	12:02	12:07	5:14		8hrs
19-WED	8:03	12:05	12:08	5:14	3mins	7hrs 57mins
20-THU						SEL
21-FRI						SEL
22-SAT						Off
23-SUN						Off
24-MON	8:03	12:02				3hrs 57mins
						SUSPENDED 12:01 pm 11:59 pm
25-TUE	8:02	12:08	12:17	5:10	2mins	7hrs 58mins
26-WED	7:57	12:10	12:14	5:06		8hrs
27-THU	7:56	12:03	12:18	5:39		8hrs
28-FRI						SEL
29-SAT						Off
30-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

LORNA B. ABAMO

VERIFIED as to prescribed office hours

JOSEPH E. PADILLA

Department Head
Admissions Office

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