DAILY TIME RECORD ANDO, LINDY JANE L.

(NAME)

For the month of October 1 - 31, 2025
Official hours for arrival and departure 8:00AM - 5:00PM

ъ	A	M	PM		T/II Total		
Day	IN	OUT	IN	OUT	T/U	Total	
1-WED	6:45	12:20	12:50	5:00		8hrs	
2-THU	6:55	12:56	12:57	5:40		8hrs	
3-FRI	7:32	12:30	12:31	5:23		8hrs	
4-SAT						Off	
5-SUN						Off	
6-MON	6:58	12:52	12:54	6:01		8hrs	
7-TUE	8:00	12:46	12:47	5:02		8hrs	
8-WED	7:51	12:11	12:20	5:34		8hrs	
9-THU	7:02	12:32	12:34	6:17		8hrs	
						7hrs 59mins	
10-fri	8:01	12:22	12:22	5:40		SUSPENDED 12:00 pm 11:59 pm	
11-SAT						Off	
12-SUN						Off	
13-MON	8:35	12:20	12:25	5:31		8hrs 51mins	
14-TUE	7:30	12:49	12:50	5:35		10hrs 4mins	
15-WED	7:51	11:56	12:02	5:23		9hrs 26mins	
16- THU	7:17	12:13	12:17	5:00		9hrs 39mins	
17-FRI	8:13	12:00	12:01	5:20		9hrs 6mins	
18-SAT						Off	
19-sun						Off	
20- MON						Holiday	
21-TUE	7:58	12:56	12:57	5:18		8hrs	
22-WED	7:51	12:50	12:51	5:41		8hrs	
23-THU	6:20	12:45	12:46	5:46		8hrs	
24-FRI	7:51	12:29	12:31	5:05		8hrs	
25-SAT						Off	
26-SUN						Off	
27-MON	7:59	12:19	12:20	5:12		8hrs	
28-TUE	7:54	12:11	12:13	5:07		8hrs	
29-WED	7:34	12:03	12:25	5:32		8hrs	
30- THU	7:22	12:54	12:55	8:33		8hrs	
31-FRI						Holiday	

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

LINDY JANE L. ANDO

VERIFIED as to prescribed office hours

JOHN CHRISTIAN L. GAVIOLA

Department Head Department of Civil Engineering

DAILY TIME RECORD ANDO, LINDY JANE L.

(NAME)

For the month of October 1 - 31, 2025
Official hours for arrival and departure 8:00AM - 5:00PM

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31-FRI Holiday		Holiday	Holiday			T			-FRI	31-

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

LINDY JANE L. ANDO

VERIFIED as to prescribed office hours

JOHN CHRISTIAN L. GAVIOLA

Department Head Department of Civil Engineering