

DAILY TIME RECORD
ESTUPA, DIONESIO I.
(NAME)

For the month of
September 1 - 30, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON	8:21	12:09	12:11	5:02	21mins	7hrs 39mins
2-TUE	8:45	12:12	12:14	5:05	45mins	7hrs 15mins
3-WED	7:59	12:16	12:18	5:01		8hrs
4-THU	7:56	12:02	12:09	5:01		8hrs
5-FRI	8:39	12:31	12:40	5:01	39mins	7hrs 21mins
6-SAT						Off
7-SUN						Off
8-MON	7:58	12:15	12:17	5:07		8hrs
9-TUE	7:59	12:07	12:11	5:02		8hrs
10-WED						SL
11-THU						SL
12-FRI	8:11	12:13	12:15	5:02	11mins	7hrs 49mins
13-SAT						Off
14-SUN						Off
15-MON	8:10	12:12	12:13	5:04	10mins	7hrs 50mins
16-TUE	7:59	12:30	12:31	5:02		8hrs
17-WED						SL
18-THU	7:58	12:04	12:06	5:04		8hrs
19-FRI	8:30	12:04	12:05	5:05	30mins	7hrs 30mins
20-SAT						Off
21-SUN						Off
22-MON	8:22	12:04				3hrs 38mins SUSPENDED 12:01 pm 11:59 pm
23-TUE	8:00	12:07	12:08	5:03		8hrs
24-WED	8:04	12:03	12:05	5:01	4mins	7hrs 56mins
25-THU	8:36	12:20	12:21			3hrs 24mins SUSPENDED 12:01 pm 11:59 pm
26-FRI						SUSPENDED 12:01 am 11:59 pm
27-SAT						Off
28-SUN						Off
29-MON	8:17	12:06	12:08	5:08	17mins	7hrs 43mins
30-TUE	8:39	12:01	12:16	5:03	39mins	7hrs 21mins

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

DIONESIO I. ESTUPA

VERIFIED as to prescribed office hours

MAGDALENE C. UNAJan

Department Head
Department of Computer Science and Technology

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