

DAILY TIME RECORD
ESTUPA, DIONESIO I.

(NAME)

For the month of
June 1 - 30, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

| Day | AM | | PM | | T/U | Total |
|--------|------|-------|-------|------|--------|-------------|
| | IN | OUT | IN | OUT | | |
| 1-SUN | | | | | | Off |
| 2-MON | 8:14 | 12:11 | 12:12 | 5:10 | 14mins | 7hrs 46mins |
| 3-TUE | 7:53 | 12:14 | 12:15 | 5:07 | | 8hrs |
| 4-WED | 7:39 | 12:25 | 12:26 | 5:12 | | 8hrs |
| 5-THU | 7:55 | 12:10 | 12:11 | 5:05 | | 8hrs |
| 6-FRI | | | | | | Holiday |
| 7-SAT | | | | | | Off |
| 8-SUN | | | | | | Off |
| 9-MON | 7:58 | 12:47 | 12:48 | 5:06 | | 8hrs |
| 10-TUE | 8:15 | 12:19 | 12:20 | 5:07 | 15mins | 7hrs 45mins |
| 11-WED | 7:58 | 12:11 | 12:12 | 5:03 | | 8hrs |
| 12-THU | | | | | | Holiday |
| 13-FRI | 8:13 | 12:02 | 12:03 | 5:01 | 13mins | 7hrs 47mins |
| 14-SAT | | | | | | Off |
| 15-SUN | | | | | | Off |
| 16-MON | 7:50 | 12:14 | 12:15 | 5:02 | | 8hrs |
| 17-TUE | 8:25 | 12:20 | 12:22 | 5:01 | 25mins | 7hrs 35mins |
| 18-WED | 7:58 | 12:41 | 12:45 | 5:02 | | 8hrs |
| 19-THU | | | | | | SL |
| 20-FRI | 8:00 | 12:13 | 12:27 | 5:01 | | 8hrs |
| 21-SAT | | | | | | Off |
| 22-SUN | | | | | | Off |
| 23-MON | 8:27 | 12:12 | 12:13 | 5:05 | 27mins | 7hrs 33mins |
| 24-TUE | | | | | | SL |
| 25-WED | 8:15 | 12:17 | 12:18 | 5:04 | 15mins | 7hrs 45mins |
| 26-THU | 8:22 | 12:16 | 12:17 | 5:03 | 22mins | 7hrs 38mins |
| 27-FRI | 8:00 | 12:22 | 12:23 | 5:03 | | 8hrs |
| 28-SAT | | | | | | Off |
| 29-SUN | | | | | | Off |
| 30-MON | 7:59 | 12:11 | 12:14 | 5:01 | | 8hrs |

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

DIONESIO I. ESTUPA

VERIFIED as to prescribed office hours

MAGDALENE C. UNAJan

Department Head
Department of Computer Science and Technology

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