

DAILY TIME RECORD
ESTUPA, DIONESIO I.

(NAME)

For the month of
January 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED						Holiday
2-THU	7:59	12:07	12:10	5:03		8hrs
3-FRI	7:58	12:04	12:08	5:01		8hrs
4-SAT						Off
5-SUN						Off
6-MON	7:59	12:12	12:31	5:16		8hrs
7-TUE	7:44	12:14	12:21	5:02		8hrs
8-WED	7:59	12:01	12:03	5:01		8hrs
9-THU	8:12	12:04	12:07	5:06	12mins	7hrs 48mins
10-FRI	7:57	12:13	12:15	5:05		8hrs
11-SAT						Off
12-SUN						Off
13-MON	7:59	12:04	12:08	5:02		8hrs
14-TUE	7:59	12:03	12:06	5:02		8hrs
15-WED	8:08	12:16	12:18	5:05	8mins	7hrs 52mins
16-THU	8:10	12:08	12:10	5:01	10mins	7hrs 50mins
17-FRI	7:56	12:04	12:18	5:05		8hrs
18-SAT						Off
19-SUN						Off
20-MON	7:58	12:11	12:31	5:03		8hrs
21-TUE	8:06	12:21	12:24	5:04	6mins	7hrs 54mins
22-WED						SL
23-THU	8:00	12:02	12:05	5:02		8hrs
24-FRI	7:58	12:02	12:23	5:01		8hrs
25-SAT						Off
26-SUN						Off
27-MON	7:59	12:05	12:06	5:06		8hrs
28-TUE	8:00	12:15	12:27	5:02		8hrs
29-WED						Holiday
30-THU	8:07	12:18	12:25	5:05	7mins	7hrs 53mins
31-FRI	8:04	12:10	12:15	5:04	4mins	7hrs 56mins

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

DIONESIO I. ESTUPA

VERIFIED as to prescribed office hours

MAGDALENE C. UNAJan

Department Head
Department of Computer Science and Technology

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