

DAILY TIME RECORD  
DOMINGO, PRECIOUS C.  
(NAME)

For the month of  
November 1 - 30, 2025  
Official hours for arrival and departure  
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON						SUSPENDED 8:00 am 5:00 pm
4-TUE						SUSPENDED 8:00 am 5:00 pm
5-WED						Absent
6-THU						Absent
7-FRI						Absent
8-SAT						Off
9-SUN						Off
10-MON						SUSPENDED 8:00 am 5:00 pm
11-TUE		12:13	12:16	5:04	4hrs	4hrs
12-WED	8:17	12:30	12:31	5:03	17mins	7hrs 43mins
13-THU	8:18	1:22	1:24	5:02	18mins	7hrs 42mins
14-FRI	7:50	12:22	12:23	5:04		8hrs
15-SAT						Off
16-SUN						Off
17-MON	7:49	1:12	1:14	5:04		8hrs
18-TUE	8:16	12:12	12:30	5:01	16mins	7hrs 44mins
19-WED	7:46	12:19	12:21	5:06		8hrs
20-THU						Absent
21-FRI						Absent
22-SAT						Off
23-SUN						Off
24-MON						SUSPENDED 12:01 pm 11:59 pm
25-TUE				5:00	8hrs	
26-WED				5:10	8hrs	
27-THU						Absent
28-FRI						Absent
29-SAT						Off
30-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

PRECIOUS C. DOMINGO

VERIFIED as to prescribed office hours

CHERRY N. ROLA

Department Head  
Department of Arts, Languages, and Literature

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