Civil Service Form 48

DAILY TIME RECORD FORNES, MERCEDES V.

(NAME)

For the month of **December 1 - 31, 2024**Official hours for arrival and departure **8:00AM - 5:00PM**

Day	AM		PM		TOTAL	m . 1
	IN	OUT	IN	OUT	T/U	Total
1-SUN						Off
2-MON	7:52	12:18	12:55	5:02		8hrs
3-TUE	7:51	12:18	12:53	5:00		8hrs
4-WED	8:00	12:17	12:50	5:00		8hrs
5-THU	7:49	12:22	12:55	5:07		8hrs
6-FRI	7:45	12:24	12:51	5:07		8hrs
7-SAT						Off
8-SUN						Off
9-MON	7:50	12:26	12:52	5:37		8hrs
10-TUE	7:51	12:18	12:56	5:28		8hrs
11-WED	8:04	12:08	12:49	5:33	4mins	7hrs 56mins
12- THU						SLP
13-FRI						SLP
14- SAT						Off
15-SUN						Off
16-MON						SLP
17-TUE	7:54	12:18	1:00	5:03		8hrs
18-WED						FL
19- THU						FL
20-FRI						FL
21-SAT						Off
22-SUN						Off
23-MON						FL
24-TUE						Holiday
25-WED						Holiday
26- THU						SL
27-FRI						SL
28-SAT						Off
29-sun						Off
30- MON						Holiday
31-TUE						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

MERCEDES V. FORNES

VERIFIED as to prescribed office hours

VICENTE A. GILOS

Department Head University Learning Commons (Library)

DAILY TIME RECORD FORNES, MERCEDES V.

(NAME)

For the month of **December 1 - 31, 2024**Official hours for arrival and departure **8:00AM - 5:00PM**

The color of the	Dov	AM		PM		T/U	Total
2-MON 7:52 12:18 12:55 5:02 8hrs 3-TUE 7:51 12:18 12:53 5:00 8hrs 4-WED 8:00 12:17 12:50 5:00 8hrs 5-THU 7:49 12:22 12:55 5:07 8hrs 6-FRI 7:45 12:24 12:51 5:07 8hrs 7-SAT 8 0ff 0ff 8-SUN 0ff 0ff 9-MON 7:50 12:26 12:52 5:37 8hrs 10-TUE 7:51 12:18 12:56 5:28 8hrs 11-WED 8:04 12:08 12:49 5:33 4mins 7hrs 56mins 12-THU 5:04 12:08 12:49 5:33 4mins 7hrs 56mins 12-THU 5:04 12:08 12:49 5:33 4mins 7hrs 56mins 15-SUN 6 0ff 5:03 8hrs 15-SUN 7:54 12:18 1:00 </th <th>Day</th> <th>IN</th> <th>OUT</th> <th>IN</th> <th>OUT</th> <th>1/0</th> <th>Total</th>	Day	IN	OUT	IN	OUT	1/0	Total
3-TUE 7:51 12:18 12:53 5:00 8hrs 4-WED 8:00 12:17 12:50 5:00 8hrs 5-THU 7:49 12:22 12:55 5:07 8hrs 6-FRI 7:45 12:24 12:51 5:07 8hrs 7-SAT	1-sun						Off
4-WED 8:00 12:17 12:50 5:00 8hrs 5-THU 7:49 12:22 12:55 5:07 8hrs 6-FRI 7:45 12:24 12:51 5:07 8hrs 7-SAT 8 0ff 0ff 8-SUN 0ff 0ff 9-MON 7:50 12:26 12:52 5:37 8hrs 10-TUE 7:51 12:18 12:56 5:28 8hrs 11-WED 8:04 12:08 12:49 5:33 4mins 7hrs 56mins 12-THU 1 12:08 12:49 5:33 4mins 7hrs 56mins 12-THU 1 1 1 SLP SLP 13-FRI 1 0ff 0ff 0ff 15-SUN 1 0ff SLP 17-TUE 7:54 12:18 1:00 5:03 8hrs 18-WED 1 FL FL 20-FRI 1 FL FL	2-MON	7:52	12:18	12:55	5:02		8hrs
5-THU 7:49 12:22 12:55 5:07 8hrs 6-FRI 7:45 12:24 12:51 5:07 8hrs 7-SAT Image: contract of the contr	3-TUE	7:51	12:18	12:53	5:00		8hrs
6-FRI 7:45 12:24 12:51 5:07 8hrs 7-SAT Off Off 8-SUN Off Off 9-MON 7:50 12:26 12:52 5:37 8hrs 10-TUE 7:51 12:18 12:56 5:28 8hrs 11-WED 8:04 12:08 12:49 5:33 4mins 7hrs 56mins 12-THU SLP SLP 13-FRI SLP Off 14-SAT Off Off 15-SUN Off Off 16-MON SLP SLP 17-TUE 7:54 12:18 1:00 5:03 8hrs 18-WED FL FL 19-THU FL FL 21-SAT Off Off 22-SUN Off Holiday 25-WED Holiday Holiday 25-WED Holiday SL 27-FRI SL SL 28-SAT	4-WED	8:00	12:17	12:50	5:00		8hrs
7-SAT Image: color of the colo	5-THU	7:49	12:22	12:55	5:07		8hrs
8-SUN 12:26 12:52 5:37 8hrs 10-TUE 7:51 12:18 12:56 5:28 8hrs 11-WED 8:04 12:08 12:49 5:33 4mins 7hrs 56mins 12-THU SLP SLP 5LP 5LP 13-FRI Grid Grid Grid Grid 14-SAT Grid Grid Grid Grid 15-SUN Grid Grid Grid Grid 16-MON Grid SLP SLP 17-TUE 7:54 12:18 1:00 5:03 8hrs 18-WED Grid FL FL 19-THU Grid FL FL 20-FRI Grid Grid Grid 22-SUN Grid Grid Holiday 25-WED Grid Grid Grid Grid 26-THU Grid Grid Grid Grid Grid 29-SUN Grid Grid	6-FRI	7:45	12:24	12:51	5:07		8hrs
9-MON 7:50 12:26 12:52 5:37 8hrs 10-TUE 7:51 12:18 12:56 5:28 8hrs 11-WED 8:04 12:08 12:49 5:33 4mins 7hrs 56mins 12-THU SLP 13-FRI SLP 14-SAT Off 15-SUN Off 16-MON SLP 17-TUE 7:54 12:18 1:00 5:03 8hrs 18-WED FL 20-FRI FL 21-SAT Off 22-SUN Off 23-MON FL 24-TUE Holiday 25-WED Holiday 26-THU SL 28-SAT Off 29-SUN Off 30-MON Holiday	7-SAT						Off
10-TUE 7:51 12:18 12:56 5:28 8hrs 11-WED 8:04 12:08 12:49 5:33 4mins 7hrs 56mins 12-THU SLP SLP 13-FRI Off SLP 14-SAT Off Off 15-SUN Off Off 16-MON SLP SLP 17-TUE 7:54 12:18 1:00 5:03 8hrs 18-WED FL FL FL 19-THU FL FL FL 20-FRI Off Off FL 21-SAT Off Off FL 23-MON FL Holiday FL 24-TUE Holiday SL SL 27-FRI SL SL 28-SAT Off Off 30-MON Holiday Holiday	8-SUN						Off
11-WED 8:04 12:08 12:49 5:33 4mins 7hrs 56mins 12-THU SLP SLP 13-FRI Off SLP 14-SAT Off Off 15-SUN Off Off 16-MON SLP SLP 17-TUE 7:54 12:18 1:00 5:03 8hrs 18-WED FL FL FL 19-THU FL FL FL 20-FRI Off FL FL 21-SAT Off Off FL 23-MON FL Holiday FL 24-TUE Holiday SL SL 27-FRI SL SL SL 28-SAT Off Off Off 30-MON Holiday Holiday	9-mon	7:50	12:26	12:52	5:37		8hrs
12-Thu	10-TUE	7:51	12:18	12:56	5:28		8hrs
13-FRI SLP 14-SAT Off 15-SUN Off 16-MON SLP 17-TUE 7:54 12:18 1:00 5:03 8hrs 18-WED FL FL 19-THU FL FL 20-FRI FL Off 21-SAT Off Off 23-MON FL Holiday 25-WED Holiday SL 27-FRI SL SL 28-SAT Off Off 30-MON Holiday Holiday	11-WED	8:04	12:08	12:49	5:33	4mins	7hrs 56mins
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15-SUN	13-FRI						SLP
16-MON SLP 17-TUE 7:54 12:18 1:00 5:03 8hrs 18-WED FL FL 19-THU FL FL 20-FRI FL Off 21-SAT Off Off 23-MON FL Holiday 25-WED Holiday SL 26-THU SL SL 27-FRI SL Off 29-SUN Off Off 30-MON Holiday Holiday	14-SAT						Off
17-TUE 7:54 12:18 1:00 5:03 8hrs 18-WED FL FL 19-THU FL FL 20-FRI FL FL 21-SAT Off Off 23-MON FL Holiday 25-WED Holiday SL 26-THU SL SL 27-FRI SL Off 29-SUN Off Off 30-MON Holiday Holiday	15-SUN						Off
18-WED FL 19-THU FL 20-FRI FL 21-SAT Off 22-SUN Off 23-MON FL 24-TUE Holiday 25-WED Holiday 26-THU SL 27-FRI SL 28-SAT Off 29-SUN Off 30-MON Holiday	16-mon						SLP
19-THU FL 20-FRI FL 21-SAT Off 22-SUN Off 23-MON FL 24-TUE Holiday 25-WED Holiday 26-THU SL 27-FRI SL 28-SAT Off 29-SUN Off 30-MON Holiday	17- TUE	7:54	12:18	1:00	5:03		8hrs
20-FRI FL 21-SAT Off 22-SUN Off 23-MON FL 24-TUE Holiday 25-WED Holiday 26-THU SL 27-FRI SL 28-SAT Off 29-SUN Off 30-MON Holiday	18-WED						FL
21-SAT Off 22-SUN Off 23-MON FL 24-TUE Holiday 25-WED Holiday 26-THU SL 27-FRI SL 28-SAT Off 29-SUN Off 30-MON Holiday	19- THU						FL
22-SUN Off 23-MON FL 24-TUE Holiday 25-WED Holiday 26-THU SL 27-FRI SL 28-SAT Off 29-SUN Off 30-MON Holiday	20-FRI						FL
23-MON FL 24-TUE Holiday 25-WED Holiday 26-THU SL 27-FRI SL 28-SAT Off 29-SUN Off 30-MON Holiday	21-SAT						Off
24-TUE Holiday 25-WED Holiday 26-THU SL 27-FRI SL 28-SAT Off 29-SUN Off 30-MON Holiday	22-SUN						Off
25-WED Holiday 26-THU SL 27-FRI SL 28-SAT Off 29-SUN Off 30-MON Holiday	23-mon						FL
26-THU SL 27-FRI SL 28-SAT Off 29-SUN Off 30-MON Holiday	24 -TUE						Holiday
27-FRI SL 28-SAT Off 29-SUN Off 30-MON Holiday	25-WED						Holiday
28-SAT Off 29-SUN Off 30-MON Holiday	26-THU						SL
29-SUN Off 30-MON Holiday	27-FRI						SL
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