

DAILY TIME RECORD
MAMARIL, MARY STEPHANIE D.
(NAME)

For the month of
November 1 - 30, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON	8:25		8:25		8hrs	SUSPENDED 8:00 am 5:00 pm
4-TUE						SUSPENDED 8:00 am 5:00 pm
5-WED						SEL
6-THU	7:58	12:00	12:30	5:00		8hrs
7-FRI	7:55	12:00	12:30	5:00		8hrs
8-SAT						Off
9-SUN						Off
10-MON						SUSPENDED 8:00 am 5:00 pm
11-TUE	7:51	12:25	12:26	5:07		8hrs
12-WED	7:56	12:17	12:18	5:07		8hrs
13-THU	8:01	12:23	12:24	5:04	1min	7hrs 59mins
14-FRI	8:00	12:29	12:30	5:01		8hrs
15-SAT	8:01	12:23	12:25	5:00		8hrs 57mins
16-SUN						Off
17-MON	8:01	12:28	12:29	5:02	1min	7hrs 59mins
18-TUE	8:01	12:32	12:33	5:00	1min	7hrs 59mins
19-WED	7:59	12:20	12:21	5:03		8hrs
20-THU	7:58	12:23	12:24	5:03		8hrs
21-FRI						SEL
22-SAT	10:34	12:19	12:20	3:32		4hrs 57mins
23-SUN						Off
24-MON	8:00	12:31				4hrs SUSPENDED 12:01 pm 11:59 pm
25-TUE	7:57	12:21	12:22	5:03		8hrs
26-WED	8:00	12:24	12:26	5:02		8hrs
27-THU	7:57	12:33	12:34	5:02		8hrs
28-FRI	7:52	12:28	12:29	5:01		8hrs
29-SAT	7:56	12:10	12:11	3:40		7hrs 43mins
30-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

MARY STEPHANIE D. MAMARIL

VERIFIED as to prescribed office hours

NICK FREDDY R. BELLO
Department Head
Accounting Office

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