

DAILY TIME RECORD
ALMERODA, FEDILITO M.
(NAME)

For the month of
October 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED						OB
2-THU						OB
3-FRI	7:33	12:02	12:21	5:04		8hrs
4-SAT						Off
5-SUN						Off
6-MON	7:46	12:04	12:55	5:23		8hrs
7-TUE	7:46	12:05	1:04	5:01	4mins	7hrs 56mins
8-WED	7:44	12:14	12:55	5:27		8hrs
9-THU	7:50	12:03	12:54	5:14		8hrs
10-FRI						OB
11-SAT						Off
12-SUN						Off
13-MON	7:41	12:06	12:22	5:24		8hrs
14-TUE						OB
15-WED						OB
16-THU						OB
17-FRI	7:56	12:02	12:33	5:01		8hrs
18-SAT						Off
19-SUN						Off
20-MON						Holiday
21-TUE	7:54	12:12	12:50	5:01		8hrs
22-WED						FL
23-THU	7:59	12:05	12:51	5:09		8hrs
24-FRI	7:56	12:00	12:34	5:06		8hrs
25-SAT						Off
26-SUN						Off
27-MON	7:48	12:06	1:04	5:00	4mins	7hrs 56mins
28-TUE	7:49	12:06	12:57	5:00		8hrs
29-WED	7:59	12:05	1:04	5:02	4mins	7hrs 56mins
30-THU						OB
31-FRI						OB

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

FEDILITO M. ALMERODA

VERIFIED as to prescribed office hours

TEOFANES A. PATINDOL
Department Head
Institute of Tropical Ecology and Environmental Science

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