

**DAILY TIME RECORD**  
**BANDALAN-SALAZAR, MARZ PAULINE G.**  
(NAME)

For the month of  
**October 1 - 31, 2025**  
Official hours for arrival and departure  
**8:00AM - 5:00PM**

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	7:57	12:37	12:38	5:09		8hrs
2-THU	7:48	12:59	1:00	5:08		8hrs
3-FRI	7:56	12:01	12:02	5:07		8hrs
4-SAT						Off
5-SUN						Off
6-MON						OB
7-TUE						OB
8-WED						OB
9-THU						OB
10-FRI	7:59	12:25	12:31			4hrs SUSPENDED 12:00 pm 11:59 pm
11-SAT						Off
12-SUN						Off
13-MON	7:54	12:28	12:29	5:03		9hrs 8mins
14-TUE	7:51	12:09	12:10	5:07		9hrs 15mins
15-WED	7:57	12:38	12:39	5:49		9hrs 51mins
16-THU	7:58	12:00	12:39	5:01		8hrs 24mins
17-FRI	7:51	12:14	12:18	5:12		9hrs 17mins
18-SAT						Off
19-SUN						Off
20-MON						Holiday
21-TUE	7:59	12:41	12:56	5:14		8hrs
22-WED	8:00	12:14	12:15	5:12		8hrs
23-THU	7:43	12:16	7:44	5:40		8hrs
24-FRI	7:57	12:44	12:45	5:10		8hrs
25-SAT						Off
26-SUN						Off
27-MON	6:47	12:32	12:33	5:29		8hrs
28-TUE	7:44	12:39	12:40	5:00		8hrs
29-WED	7:40	12:18	12:19	5:12		8hrs
30-THU	8:00	12:25	12:45	5:03		8hrs
31-FRI						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

**MARZ PAULINE G. BANDALAN-SALAZAR**

VERIFIED as to prescribed office hours

**ROSARIO P. ABELA**  
Department Head  
Department of Early Childhood and Elementary Education

**DAILY TIME RECORD**  
**BANDALAN-SALAZAR, MARZ PAULINE G.**  
(NAME)

For the month of  
**October 1 - 31, 2025**  
Official hours for arrival and departure  
**8:00AM - 5:00PM**

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	7:57	12:37	12:38	5:09		8hrs
2-THU	7:48	12:59	1:00	5:08		8hrs
3-FRI	7:56	12:01	12:02	5:07		8hrs
4-SAT						Off
5-SUN						Off
6-MON						OB
7-TUE						OB
8-WED						OB
9-THU						OB
10-FRI	7:59	12:25	12:31			4hrs SUSPENDED 12:00 pm 11:59 pm
11-SAT						Off
12-SUN						Off
13-MON	7:54	12:28	12:29	5:03		9hrs 8mins
14-TUE	7:51	12:09	12:10	5:07		9hrs 15mins
15-WED	7:57	12:38	12:39	5:49		9hrs 51mins
16-THU	7:58	12:00	12:39	5:01		8hrs 24mins
17-FRI	7:51	12:14	12:18	5:12		9hrs 17mins
18-SAT						Off
19-SUN						Off
20-MON						Holiday
21-TUE	7:59	12:41	12:56	5:14		8hrs
22-WED	8:00	12:14	12:15	5:12		8hrs
23-THU	7:43	12:16	7:44	5:40		8hrs
24-FRI	7:57	12:44	12:45	5:10		8hrs
25-SAT						Off
26-SUN						Off
27-MON	6:47	12:32	12:33	5:29		8hrs
28-TUE	7:44	12:39	12:40	5:00		8hrs
29-WED	7:40	12:18	12:19	5:12		8hrs
30-THU	8:00	12:25	12:45	5:03		8hrs
31-FRI						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

**MARZ PAULINE G. BANDALAN-SALAZAR**

VERIFIED as to prescribed office hours

**ROSARIO P. ABELA**  
Department Head  
Department of Early Childhood and Elementary Education