

DAILY TIME RECORD
GAVIOLA, JOHN CHRISTIAN L.
(NAME)

For the month of
October 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	6:36	12:01	12:02	5:30		8hrs
2-THU	7:56	12:05	12:06	6:53		8hrs
3-FRI						OB
4-SAT						Off
5-SUN						Off
6-MON	7:55	12:08	12:09	6:40		8hrs
7-TUE						OB
8-WED						OB
9-THU	7:35	12:11	12:12	5:29		8hrs
10-FRI	7:39	11:58	7:39			3hrs 58mins SUSPENDED 12:00 pm 11:59 pm
11-SAT						Off
12-SUN						Off
13-MON	8:18	12:14	12:14	5:33		9hrs 15mins
14-TUE	7:52	12:51	12:52	5:37		9hrs 44mins
15-WED	8:11	12:14	12:55	6:22		9hrs 30mins
16-THU	8:02	12:13	12:17	5:44		9hrs 38mins
17-FRI	8:00	12:52	12:53	5:11		9hrs 10mins
18-SAT						Off
19-SUN						Off
20-MON						Holiday
21-TUE	7:55	12:38	12:39	5:50		8hrs
22-WED	7:34	12:20	12:21	6:07		8hrs
23-THU						WORKSHOP ON CONCEPTUALIZING RESEARCH PROGRAM PROPOSAL FY 2027
24-FRI	7:54	12:05	12:06	5:24		8hrs
25-SAT						Off
26-SUN						Off
27-MON	6:37	12:16	12:19	6:15		8hrs
28-TUE	7:39	12:11	12:13	5:08		8hrs
29-WED	8:09	12:01	12:25	5:38	9mins	7hrs 51mins
30-THU						OB
31-FRI						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

JOHN CHRISTIAN L. GAVIOLA

VERIFIED as to prescribed office hours

JANNET C. BENCURE
Department Head
Faculty of Engineering

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