

DAILY TIME RECORD
ORACION, ROLANDO I.

(NAME)

For the month of
November 1 - 30, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON						SUSPENDED 8:00 am 5:00 pm
4-TUE						SUSPENDED 8:00 am 5:00 pm
5-WED						Absent
6-THU						Absent
7-FRI						Absent
8-SAT						Off
9-SUN						Off
10-MON						SUSPENDED 8:00 am 5:00 pm
11-TUE						Absent
12-WED		12:11			8hrs	
13-THU						SEL
14-FRI		12:10	12:15	5:02	4hrs	4hrs
15-SAT						Off
16-SUN						Off
17-MON	7:50	12:06	12:28	5:01		8hrs
18-TUE	7:51	12:01	12:42	5:00		8hrs
19-WED	7:45	12:00	12:13	5:02		8hrs
20-THU	7:51	12:08	12:59	5:00		8hrs
21-FRI						SEL
22-SAT						Off
23-SUN						Off
24-MON	7:56				8hrs	SUSPENDED 12:01 pm 11:59 pm
25-TUE						Absent
26-WED	8:01	12:08	12:17		4hrs 1min	3hrs 59mins
27-THU		12:29	12:32	5:29	4hrs	4hrs
28-FRI	7:54	12:09	12:11	5:09		8hrs
29-SAT						Off
30-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

ROLANDO I. ORACION

VERIFIED as to prescribed office hours

SUZETTE B. LINA

College Dean
Faculty of Agriculture and Food Science

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