

DAILY TIME RECORD  
EDULLANTES, MELODINA P.  
(NAME)

For the month of  
October 1 - 31, 2025  
Official hours for arrival and departure  
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	8:00	12:00	12:45	5:03		8hrs
2-THU	7:47	12:26	12:41	5:08		8hrs
3-FRI						FL
4-SAT						Off
5-SUN						Off
6-MON	7:59	12:21	12:56	5:01		8hrs
7-TUE	8:07	12:14	12:41	5:03	7mins	7hrs 53mins
8-WED	7:59	12:37	12:52	5:04		8hrs
9-THU						OB
10-FRI	7:37	12:27				16hrs 49mins SUSPENDED 12:00 pm 11:59 pm
11-SAT						Off
12-SUN						Off
13-MON						OB
14-TUE	8:29	12:02	12:44	5:00	29mins	7hrs 31mins
15-WED	8:01	12:22	12:43	5:01	1min	7hrs 59mins
16-THU	8:08	12:12	12:54	5:00	8mins	7hrs 52mins
17-FRI	8:07	12:02	12:29	5:00	7mins	7hrs 53mins
18-SAT						Off
19-SUN						Off
20-MON						Holiday
21-TUE						OB
22-WED						OB
23-THU	7:57	12:16	12:54	5:00		8hrs
24-FRI	8:06	12:37	12:41	5:00	6mins	7hrs 54mins
25-SAT						Off
26-SUN						Off
27-MON						OB
28-TUE						OB
29-WED						OB
30-THU	8:26	12:21	12:27	5:00	26mins	7hrs 34mins
31-FRI						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

MELODINA P. EDULLANTES

VERIFIED as to prescribed office hours

LILIAN B. NUÑEZ

Department Head  
Barangay Integrated Development Approach for Nutrition Improvement

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