Civil Service Form 48

DAILY TIME RECORD

IMPAS, VIC ANGELO L.
(NAME)

For the month of
August 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-FRI						CDO
2-SAT						Off
3-SUN						Off
4-MON	7:34	12:00	12:02	5:00		8hrs
5-TUE	8:02	12:08	12:15	5:11	2mins	7hrs 58mins
6-WED	7:43	12:00	12:04	5:31		8hrs
7-THU	7:44	12:01	12:10	6:05		8hrs
8-FRI	7:29	12:28	12:29	5:08		8hrs
9-SAT						Off
10-SUN						Off
11-MON	8:06	12:05	12:09	7:00	6mins	7hrs 54mins
12-TUE	7:30	12:01	7:32	5:00		8hrs
13-WED	7:33	12:01	12:02	5:34		8hrs
14-THU	7:40	12:05	12:14	5:26		8hrs
15-FRI	7:58	12:00	12:05	5:32		8hrs
16-SAT						Off
17-SUN						Off
18-MON	7:49	12:04	12:05	5:08		8hrs
19-TUE	7:38	12:04	12:06	5:40		8hrs
20-WED	7:36	12:06	12:08	6:00		8hrs
21-THU						Holiday
22-FRI	7:40	12:30	12:34	7:13		8hrs
23-SAT						Off
24-SUN						Off
25-MON						Holiday
26-TUE			12:50	5:00		4hrs SUSPENDED 12:01 am 11:59 pm
27-WED			12:30	7:56		4hrs SUSPENDED 12:01 am 12:00 pm
28-THU	7:35	12:00	12:02	5:00		8hrs
29-FRI						OB
30-SAT						OB
31-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

VIC ANGELO L. IMPAS

VERIFIED as to prescribed office hours

JANNET C. BENCURE
Department Head
Faculty of Engineering

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