

**DAILY TIME RECORD**  
**TULIN, EA KRISTINE CLARISSE B.**  
(NAME)

For the month of  
**November 1 - 30, 2025**  
Official hours for arrival and departure  
**8:00AM - 5:00PM**

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON						SUSPENDED 8:00 am 5:00 pm
4-TUE						SUSPENDED 8:00 am 5:00 pm
5-WED						Absent
6-THU						Absent
7-FRI						Absent
8-SAT						Off
9-SUN						Off
10-MON						SUSPENDED 8:00 am 5:00 pm
11-TUE						Absent
12-WED						Absent
13-THU		12:39	12:52	5:40	4hrs	4hrs
14-FRI	7:50	12:53	12:55	5:07		8hrs
15-SAT						Off
16-SUN						Off
17-MON	8:03	12:10	12:22		4hrs 3mins	3hrs 57mins
18-TUE	7:59	12:07	12:59	5:01		8hrs
19-WED	7:55			5:37	8hrs	
20-THU		12:18	12:19		8hrs	
21-FRI		12:17	12:19	5:17	4hrs	4hrs
22-SAT						Off
23-SUN						Off
24-MON	7:57	12:08	12:29			4hrs SUSPENDED 12:01 pm 11:59 pm
25-TUE	7:51	12:13	12:17	5:16		8hrs
26-WED	7:54		7:54	5:03	4hrs	4hrs
27-THU	7:57	12:02	12:03	5:56		8hrs
28-FRI	7:48	12:00	12:04	5:27		8hrs
29-SAT						Off
30-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

**EA KRISTINE CLARISSE B. TULIN**

VERIFIED as to prescribed office hours

**DONNA CHRISTENE Q. RAMOS**  
Department Head  
Department of Biotechnology

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