

DAILY TIME RECORD
GALAMBAO, MARCIANA B.

(NAME)

For the month of
October 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	8:08	12:15	12:40	5:00	8mins	7hrs 52mins
2-THU	8:06	12:13	12:17	6:09	6mins	7hrs 54mins
3-FRI	8:01	12:08	12:10	5:18	1min	7hrs 59mins
4-SAT						Off
5-SUN						Off
6-MON	8:06	12:08	12:11	5:30	6mins	7hrs 54mins
7-TUE	8:05	12:13	12:13	6:00	5mins	7hrs 55mins
8-WED	8:06	12:37	12:50	5:29	6mins	7hrs 54mins
9-THU	8:11	12:31	12:33	5:44	11mins	7hrs 49mins
10-FRI	8:07	12:08	12:46			3hrs 53mins SUSPENDED 12:00 pm 11:59 pm
11-SAT						Off
12-SUN						Off
13-MON	8:05	12:08	12:40	5:24		8hrs 47mins
14-TUE	7:18	12:10	12:24	5:40		10hrs 8mins
15-WED						FL
16-THU	7:20	12:37	12:37	5:14		9hrs 54mins
17-FRI	8:37	12:37	12:38	6:04		9hrs 26mins
18-SAT						Off
19-SUN						Off
20-MON						Holiday
21-TUE	7:56	12:12	12:20	5:10		8hrs
22-WED	7:24	12:33	12:36	6:00		8hrs
23-THU	7:35	12:00	12:44	7:46		8hrs
24-FRI						SLP
25-SAT						Off
26-SUN						OB
27-MON						OB
28-TUE						OB
29-WED						OB
30-THU						OB
31-FRI						OB

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

MARCIANA B. GALAMBAO

VERIFIED as to prescribed office hours

DONNA CHRISTENE Q. RAMOS

Department Head
Department of Biotechnology

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