

DAILY TIME RECORD
QUIMILAT, MAX TEODY T.

(NAME)

For the month of
May 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-THU						Holiday
2-FRI						Absent
3-SAT						Off
4-SUN						Off
5-MON						Absent
6-TUE						Absent
7-WED						Absent
8-THU	8:33	12:30	12:32		9hrs 33mins	3hrs 27mins
9-FRI	6:53	11:12	11:13	1:00		5hrs
10-SAT						Off
11-SUN						Off
12-MON						Holiday
13-TUE						Absent
14-WED	8:12	11:00	11:20	1:01	1hr 12mins	3hrs 48mins
15-THU						CDO
16-FRI						CDO
17-SAT						Off
18-SUN						Off
19-MON						Absent
20-TUE						Absent
21-WED	9:04	12:03	12:04	5:04	1min	7hrs 59mins
22-THU	7:54	12:26	12:28	4:51		8hrs 55mins
23-FRI						Absent
24-SAT						Off
25-SUN						Off
26-MON						Absent
27-TUE						Absent
28-WED						Absent
29-THU						Absent
30-FRI	8:06	12:29	12:31	5:04	6mins	7hrs 54mins
31-SAT						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

MAX TEODY T. QUIMILAT

VERIFIED as to prescribed office hours

SANTIAGO T. PEÑA JR.

Department Head
Office of the Vice President for Research, Extension and Innovation

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