

DAILY TIME RECORD
PALERMO, ALDRIN R.

(NAME)

For the month of
February 1 - 28, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON	7:00	1:05	1:07	5:11		9hrs
4-TUE	8:28	1:00	1:07	5:26		7hrs 30mins
5-WED	8:08	12:09	12:13	5:05		7hrs
6-THU	6:57	1:04	1:07	5:02		9hrs
7-FRI	8:28	1:19	1:22	5:00		7hrs 30mins
8-SAT						Off
9-SUN						Off
10-MON						SUSPENDED 8:00 am 11:59 pm
11-TUE	8:27	1:06	1:08	5:02		7hrs 30mins
12-WED						CONSULTATIVE MEETING WITH VSU PRESIDENT
13-THU	6:57	1:24	1:26	5:05		9hrs
14-FRI	8:34	1:19	1:21	5:14	4mins	7hrs 26mins
15-SAT						Off
16-SUN						Off
17-MON	7:04	1:21	1:23	5:04	4mins	8hrs 56mins
18-TUE	8:30	1:01	1:06	5:01		7hrs 30mins
19-WED	8:30	12:33	12:35	4:30		7hrs
20-THU	6:59	1:00	2:00	5:05		9hrs
21-FRI	8:36	1:07	1:09	5:01	6mins	7hrs 24mins
22-SAT						Off
23-SUN						Off
24-MON	7:03	1:05	1:07	5:02	3mins	8hrs 57mins
25-TUE	8:29	1:03	1:05	5:04		7hrs 30mins
26-WED	8:30	12:28	12:30	4:40		7hrs
27-THU	7:04	1:08	1:10	5:02	4mins	8hrs 56mins
28-FRI	8:24	1:02	1:07	5:03		7hrs 30mins

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

ALDRIN R. PALERMO

VERIFIED as to prescribed office hours

MARY ANN G. COBICO

Department Head
Department of Philosophy and Social Sciences

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