

DAILY TIME RECORD
MANIEGO, MARY ROSE M.

(NAME)

For the month of
June 1 - 30, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

| Day | AM | | PM | | T/U | Total |
|--------|------|-------|-------|------|--------|-------------|
| | IN | OUT | IN | OUT | | |
| 1-SUN | | | | | | Off |
| 2-MON | 8:39 | 12:01 | 12:03 | 5:13 | 39mins | 7hrs 21mins |
| 3-TUE | 8:54 | 12:14 | 12:43 | 5:18 | 54mins | 7hrs 6mins |
| 4-WED | 8:20 | 11:59 | 12:45 | 5:06 | 21mins | 7hrs 39mins |
| 5-THU | 8:00 | 12:05 | 12:39 | 5:08 | | 8hrs |
| 6-FRI | | | | | | Holiday |
| 7-SAT | | | | | | Off |
| 8-SUN | | | | | | Off |
| 9-MON | 8:34 | 12:00 | 12:04 | 5:18 | 34mins | 7hrs 26mins |
| 10-TUE | 8:40 | 12:00 | 12:05 | 5:11 | 40mins | 7hrs 20mins |
| 11-WED | 8:36 | 12:01 | 12:04 | 5:08 | 36mins | 7hrs 24mins |
| 12-THU | | | | | | Holiday |
| 13-FRI | 8:00 | 12:02 | 12:26 | 5:10 | | 8hrs |
| 14-SAT | | | | | | Off |
| 15-SUN | | | | | | Off |
| 16-MON | 8:20 | 12:00 | 12:03 | 5:31 | 20mins | 7hrs 40mins |
| 17-TUE | 8:01 | 12:01 | 12:10 | 5:12 | 1min | 7hrs 59mins |
| 18-WED | 8:29 | 12:01 | 12:44 | 5:09 | 29mins | 7hrs 31mins |
| 19-THU | 7:38 | 12:05 | 12:24 | 5:08 | | 8hrs |
| 20-FRI | 8:16 | 12:00 | 12:21 | 5:18 | 16mins | 7hrs 44mins |
| 21-SAT | | | | | | Off |
| 22-SUN | | | | | | Off |
| 23-MON | 8:29 | 12:15 | 12:43 | 5:05 | 29mins | 7hrs 31mins |
| 24-TUE | 8:21 | 12:02 | 12:13 | 5:13 | 21mins | 7hrs 39mins |
| 25-WED | 8:17 | 12:02 | 12:10 | 5:05 | 17mins | 7hrs 43mins |
| 26-THU | 8:38 | 12:00 | 12:02 | 5:14 | 38mins | 7hrs 22mins |
| 27-FRI | 8:30 | 12:00 | 12:38 | 5:07 | 30mins | 7hrs 30mins |
| 28-SAT | | | | | | Off |
| 29-SUN | | | | | | OB |
| 30-MON | | | | | | OB |

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

MARY ROSE M. MANIEGO

VERIFIED as to prescribed office hours

MARLON M. TAMBIS

Director
Philippine Root Crops Research & Training Center

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