

DAILY TIME RECORD

BUCAL, ARGIE R.

(NAME)

For the month of  
October 1 - 31, 2025  
Official hours for arrival and departure  
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	7:51	12:20	12:38	6:01		8hrs
2-THU	6:56	12:24	12:37	6:27		8hrs
3-FRI	7:43	12:04	12:06	6:07		8hrs
4-SAT						Off
5-SUN						Off
6-MON	7:12	12:14	12:28	5:39		8hrs
7-TUE	7:41	12:58	1:00	5:16		8hrs
8-WED	7:04	12:26	12:28	5:56		8hrs
9-THU	7:37	12:33	12:41	6:05		8hrs
10-FRI	7:40	12:13	12:15	5:04		8hrs SUSPENDED 12:00 pm 11:59 pm
11-SAT						Off
12-SUN						Off
13-MON	7:51	12:00	1:00	5:37		8hrs 46mins
14-TUE	7:57	12:00	12:20	5:02		8hrs 45mins
15-WED	7:50	12:52	12:53	5:57		10hrs 6mins
16-THU	7:52	12:00	12:01	7:27		11hrs 34mins
17-FRI	7:51	12:04	12:05	5:20		9hrs 28mins
18-SAT						Off
19-SUN						Off
20-MON						Holiday
21-TUE	6:41	12:29	12:30	5:06		8hrs
22-WED	7:47	12:11	12:13	6:01		8hrs
23-THU	7:46	12:01	12:14	5:06		8hrs
24-FRI	7:41	12:02	12:03	5:00		8hrs
25-SAT						Off
26-SUN						Off
27-MON	8:00	12:28	12:41	5:02		8hrs
28-TUE	7:48	12:51	12:54	6:03		8hrs
29-WED	7:46	12:06	12:11	5:06		8hrs
30-THU						SL
31-FRI						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

ARGIE R. BUCAL

VERIFIED as to prescribed office hours

NILO L. LEORNA

Department Head  
Department of Agricultural and BioSystems Engineering

DAILY TIME RECORD

BUCAL, ARGIE R.

(NAME)

For the month of  
October 1 - 31, 2025  
Official hours for arrival and departure  
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	7:51	12:20	12:38	6:01		8hrs
2-THU	6:56	12:24	12:37	6:27		8hrs
3-FRI	7:43	12:04	12:06	6:07		8hrs
4-SAT						Off
5-SUN						Off
6-MON	7:12	12:14	12:28	5:39		8hrs
7-TUE	7:41	12:58	1:00	5:16		8hrs
8-WED	7:04	12:26	12:28	5:56		8hrs
9-THU	7:37	12:33	12:41	6:05		8hrs
10-FRI	7:40	12:13	12:15	5:04		8hrs SUSPENDED 12:00 pm 11:59 pm
11-SAT						Off
12-SUN						Off
13-MON	7:51	12:00	1:00	5:37		8hrs 46mins
14-TUE	7:57	12:00	12:20	5:02		8hrs 45mins
15-WED	7:50	12:52	12:53	5:57		10hrs 6mins
16-THU	7:52	12:00	12:01	7:27		11hrs 34mins
17-FRI	7:51	12:04	12:05	5:20		9hrs 28mins
18-SAT						Off
19-SUN						Off
20-MON						Holiday
21-TUE	6:41	12:29	12:30	5:06		8hrs
22-WED	7:47	12:11	12:13	6:01		8hrs
23-THU	7:46	12:01	12:14	5:06		8hrs
24-FRI	7:41	12:02	12:03	5:00		8hrs
25-SAT						Off
26-SUN						Off
27-MON	8:00	12:28	12:41	5:02		8hrs
28-TUE	7:48	12:51	12:54	6:03		8hrs
29-WED	7:46	12:06	12:11	5:06		8hrs
30-THU						SL
31-FRI						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

ARGIE R. BUCAL

VERIFIED as to prescribed office hours

NILO L. LEORNA

Department Head  
Department of Agricultural and BioSystems Engineering