

DAILY TIME RECORD
TAMBIS, MARIA LOUELLA C.
(NAME)

For the month of
September 1 - 30, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON	7:50	12:02	12:17	5:30		8hrs
2-TUE	7:30	12:00	12:24	5:26		8hrs
3-WED	7:51	12:22	12:27	5:35		8hrs
4-THU	7:47	12:13	12:16	5:03		8hrs
5-FRI	7:52	12:10	12:13	5:13		8hrs
6-SAT						Off
7-SUN						Off
8-MON	8:00	12:07	12:08	5:13		8hrs
9-TUE	8:12	12:04	12:15	5:12	12mins	7hrs 48mins
10-WED	7:55	12:00	12:01	5:10		8hrs
11-THU	7:35	12:09	12:15	6:00		8hrs
12-FRI	8:10	12:03	12:05	5:03	10mins	7hrs 50mins
13-SAT						Off
14-SUN						Off
15-MON	7:48	12:04	12:06	5:05		8hrs
16-TUE	8:12	12:01	12:06	5:10	12mins	7hrs 48mins
17-WED	7:53	12:04	12:07	5:20		8hrs
18-THU	8:03	12:05	12:07	5:19	3mins	7hrs 57mins
19-FRI						OB
20-SAT						Off
21-SUN						Off
22-MON	8:27	12:24				3hrs 33mins SUSPENDED 12:01 pm 11:59 pm
23-TUE	8:10	12:02	12:05	5:15	10mins	7hrs 50mins
24-WED	8:00	12:03	12:13	5:03		8hrs
25-THU	7:59	12:26	12:28	5:03		8hrs SUSPENDED 12:01 pm 11:59 pm
26-FRI						SUSPENDED 12:01 am 11:59 pm
27-SAT						Off
28-SUN						Off
29-MON	8:15	12:04	12:07	5:12	15mins	7hrs 45mins
30-TUE	8:00	12:13	12:16	5:18		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

MARIA LOUELLA C. TAMBIS

VERIFIED as to prescribed office hours

FELICIANO G. SINON
Director
Innovation Office

DAILY TIME RECORD
TAMBIS, MARIA LOUELLA C.
(NAME)

For the month of
September 1 - 30, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON	7:50	12:02	12:17	5:30		8hrs
2-TUE	7:30	12:00	12:24	5:26		8hrs
3-WED	7:51	12:22	12:27	5:35		8hrs
4-THU	7:47	12:13	12:16	5:03		8hrs
5-FRI	7:52	12:10	12:13	5:13		8hrs
6-SAT						Off
7-SUN						Off
8-MON	8:00	12:07	12:08	5:13		8hrs
9-TUE	8:12	12:04	12:15	5:12	12mins	7hrs 48mins
10-WED	7:55	12:00	12:01	5:10		8hrs
11-THU	7:35	12:09	12:15	6:00		8hrs
12-FRI	8:10	12:03	12:05	5:03	10mins	7hrs 50mins
13-SAT						Off
14-SUN						Off
15-MON	7:48	12:04	12:06	5:05		8hrs
16-TUE	8:12	12:01	12:06	5:10	12mins	7hrs 48mins
17-WED	7:53	12:04	12:07	5:20		8hrs
18-THU	8:03	12:05	12:07	5:19	3mins	7hrs 57mins
19-FRI						OB
20-SAT						Off
21-SUN						Off
22-MON	8:27	12:24				3hrs 33mins SUSPENDED 12:01 pm 11:59 pm
23-TUE	8:10	12:02	12:05	5:15	10mins	7hrs 50mins
24-WED	8:00	12:03	12:13	5:03		8hrs
25-THU	7:59	12:26	12:28	5:03		8hrs SUSPENDED 12:01 pm 11:59 pm
26-FRI						SUSPENDED 12:01 am 11:59 pm
27-SAT						Off
28-SUN						Off
29-MON	8:15	12:04	12:07	5:12	15mins	7hrs 45mins
30-TUE	8:00	12:13	12:16	5:18		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

MARIA LOUELLA C. TAMBIS

VERIFIED as to prescribed office hours

FELICIANO G. SINON
Director
Innovation Office