

DAILY TIME RECORD
COBICO, MARY ANN G.
(NAME)

For the month of
November 1 - 30, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON						SUSPENDED 8:00 am 5:00 pm
4-TUE						SUSPENDED 8:00 am 5:00 pm
5-WED						
6-THU						
7-FRI						
8-SAT						Off
9-SUN						Off
10-MON						SUSPENDED 8:00 am 5:00 pm
11-TUE		12:12	12:46	5:54	4hrs 46mins	2hrs 14mins
12-WED		12:14	12:15	5:02	4hrs	4hrs
13-THU	8:42	12:03	12:04		6hrs	3hrs
14-FRI	6:34	11:15	11:23	3:02		7hrs
15-SAT						Off
16-SUN						Off
17-MON	8:51	12:11	12:13	7:19		9hrs
18-TUE	6:51	10:32	10:51	3:06		7hrs
19-WED						Absent
20-THU						Absent
21-FRI						Absent
22-SAT						Off
23-SUN						Off
24-MON	8:47	12:07				3hrs SUSPENDED 12:01 pm 11:59 pm
25-TUE	6:54			3:07	8hrs	
26-WED	7:47	12:06	12:09	5:09		8hrs
27-THU	8:14	12:01	12:02	7:46		9hrs
28-FRI	6:42	10:47	11:29	3:04		7hrs
29-SAT						Off
30-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

MARY ANN G. COBICO

VERIFIED as to prescribed office hours

MARIA VANESSA E. GABUNADA
Department Head
Faculty of Humanities and Social Sciences

DAILY TIME RECORD
COBICO, MARY ANN G.
(NAME)

For the month of
November 1 - 30, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON						SUSPENDED 8:00 am 5:00 pm
4-TUE						SUSPENDED 8:00 am 5:00 pm
5-WED						
6-THU						
7-FRI						
8-SAT						Off
9-SUN						Off
10-MON						SUSPENDED 8:00 am 5:00 pm
11-TUE		12:12	12:46	5:54	4hrs 46mins	2hrs 14mins
12-WED		12:14	12:15	5:02	4hrs	4hrs
13-THU	8:42	12:03	12:04		6hrs	3hrs
14-FRI	6:34	11:15	11:23	3:02		7hrs
15-SAT						Off
16-SUN						Off
17-MON	8:51	12:11	12:13	7:19		9hrs
18-TUE	6:51	10:32	10:51	3:06		7hrs
19-WED						Absent
20-THU						Absent
21-FRI						Absent
22-SAT						Off
23-SUN						Off
24-MON	8:47	12:07				3hrs SUSPENDED 12:01 pm 11:59 pm
25-TUE	6:54			3:07	8hrs	
26-WED	7:47	12:06	12:09	5:09		8hrs
27-THU	8:14	12:01	12:02	7:46		9hrs
28-FRI	6:42	10:47	11:29	3:04		7hrs
29-SAT						Off
30-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

MARY ANN G. COBICO

VERIFIED as to prescribed office hours

MARIA VANESSA E. GABUNADA
Department Head
Faculty of Humanities and Social Sciences