

DAILY TIME RECORD
CODOG, JANNET LESLIE EVELYN S.
(NAME)

For the month of
November 1 - 30, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON	8:25	9:51				1hr 26mins SUSPENDED 8:00 am 5:00 pm
4-TUE						SUSPENDED 8:00 am 5:00 pm
5-WED						CTO
6-THU	7:40	12:00	12:30	5:00		8hrs
7-FRI	7:41	12:21	12:22	5:03		8hrs
8-SAT						Off
9-SUN						Off
10-MON						SUSPENDED 8:00 am 5:00 pm
11-TUE	7:53	12:06	12:52	5:07		8hrs
12-WED	7:26	12:23	12:23	5:08		8hrs
13-THU	7:48	12:41	12:42	5:07		8hrs
14-FRI	7:39	12:04	12:05	5:17		8hrs
15-SAT	8:26	12:11	12:13	5:07		8hrs 39mins
16-SUN						Off
17-MON	7:26	12:05	12:06	5:30		8hrs
18-TUE	8:00	12:20	12:22	5:06		8hrs
19-WED	7:53	12:11	12:12	5:03		8hrs
20-THU	8:01	12:34	12:35	7:01	1min	7hrs 59mins
21-FRI						SEL
22-SAT	11:36	8:30	11:36			
23-SUN						Off
24-MON	7:50	12:30	12:50	5:31		8hrs SUSPENDED 12:01 pm 11:59 pm
25-TUE						SEL
26-WED	7:10	12:17	12:43	5:04		8hrs
27-THU	7:55	12:05	12:06	5:17		8hrs
28-FRI						SEL
29-SAT	8:39	12:55	12:56	6:48		10hrs 8mins
30-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

JANNET LESLIE EVELYN S. CODOG

VERIFIED as to prescribed office hours

RAYMUND M. IGCASAMA
Department Head
University Registrar

DAILY TIME RECORD
CODOG, JANNET LESLIE EVELYN S.
(NAME)

For the month of
November 1 - 30, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON	8:25	9:51				1hr 26mins SUSPENDED 8:00 am 5:00 pm
4-TUE						SUSPENDED 8:00 am 5:00 pm
5-WED						CTO
6-THU	7:40	12:00	12:30	5:00		8hrs
7-FRI	7:41	12:21	12:22	5:03		8hrs
8-SAT						Off
9-SUN						Off
10-MON						SUSPENDED 8:00 am 5:00 pm
11-TUE	7:53	12:06	12:52	5:07		8hrs
12-WED	7:26	12:23	12:23	5:08		8hrs
13-THU	7:48	12:41	12:42	5:07		8hrs
14-FRI	7:39	12:04	12:05	5:17		8hrs
15-SAT	8:26	12:11	12:13	5:07		8hrs 39mins
16-SUN						Off
17-MON	7:26	12:05	12:06	5:30		8hrs
18-TUE	8:00	12:20	12:22	5:06		8hrs
19-WED	7:53	12:11	12:12	5:03		8hrs
20-THU	8:01	12:34	12:35	7:01	1min	7hrs 59mins
21-FRI						SEL
22-SAT	11:36	8:30	11:36			
23-SUN						Off
24-MON	7:50	12:30	12:50	5:31		8hrs SUSPENDED 12:01 pm 11:59 pm
25-TUE						SEL
26-WED	7:10	12:17	12:43	5:04		8hrs
27-THU	7:55	12:05	12:06	5:17		8hrs
28-FRI						SEL
29-SAT	8:39	12:55	12:56	6:48		10hrs 8mins
30-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

JANNET LESLIE EVELYN S. CODOG

VERIFIED as to prescribed office hours

RAYMUND M. IGCASAMA
Department Head
University Registrar