

DAILY TIME RECORD
RIVERA, JUANITO M. JR.

(NAME)

For the month of
November 1 - 30, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON						SUSPENDED 8:00 am 5:00 pm
4-TUE						SUSPENDED 8:00 am 5:00 pm
5-WED	7:58	11:00	1:13	5:04	2hrs 28mins	5hrs 32mins
6-THU	5:46	11:00	1:21	5:02	16mins	7hrs 44mins
7-FRI	5:25	10:45	1:24	5:03		8hrs
8-SAT						Off
9-SUN						Off
10-MON						SUSPENDED 8:00 am 5:00 pm
11-TUE	5:28	11:00	1:07	5:08		8hrs
12-WED	5:29	10:31	1:01	5:06		8hrs
13-THU	5:33	10:35	1:25	5:03	3mins	7hrs 57mins
14-FRI	5:30	10:44	1:12	5:02		8hrs
15-SAT						Off
16-SUN						Off
17-MON						SEL
18-TUE						SEL
19-WED	5:28	10:38	1:12	5:05		8hrs
20-THU	5:32	10:37	1:17	5:06	2mins	7hrs 58mins
21-FRI	5:27	10:55	1:03	5:08		8hrs
22-SAT						Off
23-SUN						Off
24-MON	5:29	10:37				5hrs SUSPENDED 12:01 pm 11:59 pm
25-TUE						SEL
26-WED						SEL
27-THU						SEL
28-FRI	5:25	10:36	1:17	5:06		8hrs
29-SAT						Off
30-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

JUANITO M. RIVERA JR.

VERIFIED as to prescribed office hours

CHRISTY M. DESADES

Department Head
Department of Secondary Education

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