

DAILY TIME RECORD
FERNANDEZ, GAY S.

(NAME)

For the month of
November 1 - 30, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON			12:05		8hrs	SUSPENDED 8:00 am 5:00 pm
4-TUE						SUSPENDED 8:00 am 5:00 pm
5-WED		12:01	12:03	5:09	4hrs	4hrs
6-THU		12:04		5:07	8hrs	
7-FRI		12:13		5:04	8hrs	
8-SAT						Off
9-SUN						Off
10-MON						SUSPENDED 8:00 am 5:00 pm
11-TUE	7:21	12:01	12:07	5:07		8hrs
12-WED	6:29	12:10	12:23	5:11		8hrs
13-THU	7:47	12:08	12:12	5:04		8hrs
14-FRI	7:59	12:10	12:31	5:34		8hrs
15-SAT						Off
16-SUN						Off
17-MON	7:43	12:18	12:46	5:18		8hrs
18-TUE	8:06	12:00	12:18	5:01	6mins	7hrs 54mins
19-WED	8:01	12:00	12:42	5:04	1min	7hrs 59mins
20-THU	7:52	12:08	12:12	5:07		8hrs
21-FRI						Absent
22-SAT						Off
23-SUN						Off
24-MON						SUSPENDED 12:01 pm 11:59 pm
25-TUE						Absent
26-WED	7:56	12:00	12:21	5:22		8hrs
27-THU		12:11	12:28	5:13	4hrs	4hrs
28-FRI	7:56	12:08	12:25	5:48		8hrs
29-SAT						Off
30-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

GAY S. FERNANDEZ

VERIFIED as to prescribed office hours

ELWIN JAY V. YU

Department Head
University Health Services

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