

DAILY TIME RECORD
ESTUPA, DIONESIO I.
(NAME)

For the month of
November 1 - 30, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON						SUSPENDE 8:00 am 5:00 pm
4-TUE						SUSPENDE 8:00 am 5:00 pm
5-WED						SEL
6-THU						SEL
7-FRI						SEL
8-SAT						Off
9-SUN						Off
10-MON						SUSPENDE 8:00 am 5:00 pm
11-TUE	7:58	12:09	12:10	5:03		8hrs
12-WED	8:18	12:16	12:18	5:05	18mins	7hrs 42mins
13-THU	8:19	12:10	12:12	5:04	19mins	7hrs 41mins
14-FRI	7:59	12:07	12:22	5:07		8hrs
15-SAT						Off
16-SUN						Off
17-MON	7:59	12:13	12:30	5:05		8hrs
18-TUE	8:24	12:07	12:08	5:05	24mins	7hrs 36mins
19-WED	7:58	12:27	12:28	5:08		8hrs
20-THU	8:34	12:39	12:40	5:08	34mins	7hrs 26mins
21-FRI						SEL
22-SAT						Off
23-SUN						Off
24-MON	8:22	12:36	12:38			3hrs 38mins
						SUSPENDE 12:01 pm 11:59 pm
25-TUE	7:58	12:18	12:20	5:01		8hrs
26-WED						SEL
27-THU	7:58	12:01	12:12	5:05		8hrs
28-FRI	7:58	12:32	12:33	5:10		8hrs
29-SAT						Off
30-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

DIONESIO I. ESTUPA

VERIFIED as to prescribed office hours

MAGDALENE C. UNAJan

Department Head
Department of Computer Science and Technology

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