#### Civil Service Form 48

## **DAILY TIME RECORD** QUEVEDO, ELIZABETH S.

(NAME)

For the month of November 1 - 30, 2025
Official hours for arrival and departure 8:00AM - 5:00PM

| Day            | AM   |       | PM    |      | тит  | T-4-1                        |
|----------------|------|-------|-------|------|------|------------------------------|
|                | IN   | OUT   | IN    | OUT  | T/U  | Total                        |
| 1-SAT          |      |       |       |      |      | Off                          |
| 2-sun          |      |       |       |      |      | Off                          |
| 3-MON          |      |       |       |      |      | SUSPENDED<br>8:00 am 5:00 pm |
| 4-TUE          |      |       |       |      |      | SUSPENDED<br>8:00 am 5:00 pm |
| 5-WED          | 8:00 | 12:00 |       |      | 4hrs | 4hrs                         |
| 6-THU          | 8:00 | 12:00 | 1:00  | 5:00 |      | 8hrs                         |
| 7-FRI          | 8:00 | 12:00 | 1:00  | 5:00 |      | 8hrs                         |
| 8-SAT          |      |       |       |      |      | Off                          |
| 9-sun          |      |       |       |      |      | Off                          |
| 10-MON         |      |       |       |      |      | SUSPENDED<br>8:00 am 5:00 pm |
| 11-TUE         | 8:00 |       |       |      | 8hrs |                              |
| 12-WED         | 8:00 |       |       |      | 8hrs |                              |
| 13-THU         |      | 12:11 | 12:13 |      | 8hrs |                              |
| 14-FRI         | 8:00 |       |       |      | 8hrs |                              |
| 15-SAT         |      |       |       |      |      | Off                          |
| 16-SUN         |      |       |       |      |      | Off                          |
| 17-MON         | 7:28 | 12:03 | 12:04 | 5:00 |      | 8hrs                         |
| 18-TUE         |      | 12:00 | 12:02 | 5:03 | 4hrs | 4hrs                         |
| 19-WED         |      |       |       |      |      | SEL                          |
| <b>20-</b> THU |      |       |       |      |      | SEL                          |
| 21-FRI         |      | 12:00 | 12:05 |      | 8hrs |                              |
| 22-SAT         |      |       |       |      |      | Off                          |
| 23-SUN         |      |       |       |      |      | Off                          |
| 24-MON         |      |       |       |      |      | SEL                          |
| 25-TUE         | 6:43 | 12:11 | 12:13 | 5:04 |      | 8hrs                         |
| 26-WED         |      |       |       |      |      | SEL                          |
| 27-THU         |      |       |       |      |      | SEL                          |
| 28-FRI         | 6:28 | 12:00 | 12:04 | 5:02 |      | 8hrs                         |
| 29-SAT         |      |       |       |      |      | Off                          |
| 30-sun         |      |       |       |      |      | Off                          |

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

### **ELIZABETH S. QUEVEDO**

VERIFIED as to prescribed office hours

#### MARK RYAN R. TRIPOLE

Department Head Department of Pure and Applied Chemistry

# DAILY TIME RECORD QUEVEDO, ELIZABETH S.

(NAME)

For the month of November 1 - 30, 2025
Official hours for arrival and departure 8:00AM - 5:00PM

| Day    | AM   |       | PM    |      |      | m . 1                        |
|--------|------|-------|-------|------|------|------------------------------|
|        | IN   | OUT   | IN    | OUT  | T/U  | Total                        |
| 1-SAT  |      |       |       |      |      | Off                          |
| 2-sun  |      |       |       |      |      | Off                          |
| 3-MON  |      |       |       |      |      | SUSPENDED<br>8:00 am 5:00 pm |
| 4-TUE  |      |       |       |      |      | SUSPENDED<br>8:00 am 5:00 pm |
| 5-WED  | 8:00 | 12:00 |       |      | 4hrs | 4hrs                         |
| 6-THU  | 8:00 | 12:00 | 1:00  | 5:00 |      | 8hrs                         |
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| 8-SAT  |      |       |       |      |      | Off                          |
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| 14-FRI | 8:00 |       |       |      | 8hrs |                              |
| 15-SAT |      |       |       |      |      | Off                          |
| 16-sun |      |       |       |      |      | Off                          |
| 17-MON | 7:28 | 12:03 | 12:04 | 5:00 |      | 8hrs                         |
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| 25-TUE | 6:43 | 12:11 | 12:13 | 5:04 |      | 8hrs                         |
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| 27-тни |      |       |       |      |      | SEL                          |
| 28-FRI | 6:28 | 12:00 | 12:04 | 5:02 |      | 8hrs                         |
| 29-SAT |      |       |       |      |      | Off                          |
| 30-SUN |      |       |       |      |      | Off                          |

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

### **ELIZABETH S. QUEVEDO**

VERIFIED as to prescribed office hours

#### MARK RYAN R. TRIPOLE

Department Head Department of Pure and Applied Chemistry