

DAILY TIME RECORD  
SORIANO, WENIFREDO T.  
(NAME)

For the month of  
October 1 - 31, 2025  
Official hours for arrival and departure  
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	8:00	12:06	12:48	5:20		8hrs
2-THU	7:28	12:15	12:42	5:56		8hrs
3-FRI	7:34	12:16	12:54	5:03		8hrs
4-SAT						Off
5-SUN						Off
6-MON	7:47	12:04	12:19	5:27		8hrs
7-TUE	7:44	12:09	12:45	5:09		8hrs
8-WED	6:47	12:03	12:55	5:25		8hrs
9-THU	7:01	12:01	12:12	5:51		8hrs
10-FRI	7:34	12:38				4hrs SUSPENDED 12:00 pm 11:59 pm
11-SAT						Off
12-SUN						Off
13-MON						SL
14-TUE	7:38	12:05	12:50	5:15		8hrs
15-WED	6:58	12:03	12:07	5:02		8hrs
16-THU	7:38	12:03	12:21	5:05		8hrs
17-FRI						SL
18-SAT						Off
19-SUN						Off
20-MON						Holiday
21-TUE						BUILDING A CULTURE OF SAFETY: PREPAREDNESS AGAINST DISASTERS, THREATS AND RISKS
22-WED	6:42	12:08	12:40	5:05		8hrs
23-THU	6:46	12:39	12:53	5:02		8hrs
24-FRI						SL
25-SAT						Off
26-SUN						Off
27-MON	7:42	12:12	12:39	5:07		8hrs
28-TUE	7:46	12:17	12:41	5:04		8hrs
29-WED	6:52	12:10	6:52	5:34		8hrs
30-THU	7:36	12:05	12:38	6:04		8hrs
31-FRI						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

WENIFREDO T. SORIANO

VERIFIED as to prescribed office hours

MARLON F. SACEDON  
Department Head  
Department of Physics

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