

DAILY TIME RECORD
LUMACAD, ANICETA M.
(NAME)

For the month of
November 1 - 30, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON						SUSPENDED 8:00 am 5:00 pm
4-TUE						SUSPENDED 8:00 am 5:00 pm
5-WED						SEL
6-THU	7:45	12:00	1:00	5:00		8hrs
7-FRI	8:00	12:00	1:00	5:00		8hrs
8-SAT						Off
9-SUN						Off
10-MON						SUSPENDED 8:00 am 5:00 pm
11-TUE						SEL
12-WED	8:00	12:05	12:16	5:00		8hrs
13-THU	8:28	12:01			4hrs 28mins	3hrs 32mins
14-FRI	8:31	12:09	12:53	5:00	31mins	7hrs 29mins
15-SAT						Off
16-SUN						Off
17-MON						SEL
18-TUE						SEL
19-WED						SEL
20-THU	7:46	12:00	12:30	5:03		8hrs
21-FRI						FL
22-SAT						Off
23-SUN						Off
24-MON	7:53	12:13				4hrs SUSPENDED 12:01 pm 11:59 pm
25-TUE	8:08	12:04	12:17	5:04	8mins	7hrs 52mins
26-WED	9:54	12:19	12:40	5:08	1hr 54mins	6hrs 6mins
27-THU	7:37	12:12	12:30	5:00		8hrs
28-FRI						FL
29-SAT						Off
30-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

ANICETA M. LUMACAD

VERIFIED as to prescribed office hours

MARILYN M. BELARMINO

Department Head
Graduate Education

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