

DAILY TIME RECORD
POLIQUIT, ROSALINA D.

(NAME)

For the month of
October 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	7:50	12:49	12:50	5:02		8hrs
2-THU	7:16	12:51	12:52	5:34		8hrs
3-FRI	7:49	12:49	12:49	5:13		8hrs
4-SAT						Off
5-SUN						Off
6-MON						SL
7-TUE						SL
8-WED	8:11	12:05	12:05	5:50	11mins	7hrs 49mins
9-THU	8:01	1:05	1:05	5:17	6mins	7hrs 54mins
10-FRI	8:05	12:19	12:19			3hrs 55mins SUSPENDED 12:00 pm 11:59 pm
11-SAT						Off
12-SUN						Off
13-MON	8:11	12:14	12:24	5:14		8hrs 53mins
14-TUE	8:10	12:05	12:18	5:18		8hrs 55mins
15-WED	8:06	12:09	12:12	5:17		9hrs 8mins
16-THU	8:04	12:54	12:54	5:02		8hrs 58mins
17-FRI	8:03	12:56	12:56	5:16		9hrs 13mins
18-SAT						Off
19-SUN						Off
20-MON						Holiday
21-TUE	7:33	12:44	12:47	5:05		8hrs
22-WED	7:56	12:06	12:10	5:15		8hrs
23-THU	7:55	12:47	12:48	5:14		8hrs
24-FRI	7:37	12:22	12:25	5:02		8hrs
25-SAT						Off
26-SUN						Off
27-MON						SL
28-TUE						SL
29-WED	8:11	12:04	12:06	5:14	11mins	7hrs 49mins
30-THU	7:16	12:12	12:15	5:31		8hrs
31-FRI						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

ROSALINA D. POLIQUIT

VERIFIED as to prescribed office hours

CHERYL C. BATISTEL

Department Head
Department of Biological Sciences

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