

DAILY TIME RECORD
TABADA, MARIA AURORA TERESITA W.
(NAME)

For the month of
October 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	7:50	12:11	1:04	5:50	4mins	7hrs 56mins
2-THU	7:47	12:08	12:51	5:53		8hrs
3-FRI	8:02	12:23	12:40	6:42	2mins	7hrs 58mins
4-SAT						Off
5-SUN						Off
6-MON	8:03	12:33	12:56	5:56	3mins	7hrs 57mins
7-TUE	9:07	12:34	12:54	5:05	1hr 7mins	6hrs 53mins
8-WED	8:00	12:19	12:52	8:30		8hrs
9-THU	7:57	12:26	12:47	5:13		8hrs
10-FRI	7:56	12:54	12:55	5:52		8hrs SUSPENDED 12:00 pm 11:59 pm
11-SAT						Off
12-SUN						Off
13-MON						OB
14-TUE						OB
15-WED						OB
16-THU						OB
17-FRI						OB
18-SAT						Off
19-SUN						Off
20-MON						OB
21-TUE						OB
22-WED						OB
23-THU						OB
24-FRI						OB
25-SAT						Off
26-SUN						Off
27-MON	8:05	12:23	12:37	5:29	5mins	7hrs 55mins
28-TUE	8:02	12:24	12:45	7:01	2mins	7hrs 58mins
29-WED						FL
30-THU	8:22	12:56	12:59	7:43	22mins	7hrs 38mins
31-FRI						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

MARIA AURORA TERESITA W. TABADA

VERIFIED as to prescribed office hours

MARIANE U. DELA PEÑA
Department Head
Gender and Development

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